

ROCKINGHAM COUNTY

BOARD OF SUPERVISORS

PABLO CUEVAS
Election District No. 1

FREDERICK E. EBERLY
Election District No. 2

RICK L. CHANDLER
Election District No. 3

WILLIAM B. KYGER, JR.
Election District No. 4

MICHAEL A. BREEDEN
Election District No. 5

BOARD OF SUPERVISORS MEETING February 11, 2015

- 3:00 P.M. **CALL TO ORDER – CHAIRMAN MICHAEL A. BREEDEN**
INVOCATION – SUPERVISOR FREDERICK E. EBERLY
PLEDGE OF ALLEGIANCE – COUNTY ATTORNEY THOMAS H. MILLER, JR.
1. Approval of Minutes – Regular Meeting of January 28, 2015.
 2. Report – Virginia Department of Transportation – Residency Administrator
Donald F. Komara
 3. Staff Reports:
 - a. County Administrator – Joseph S. Paxton
 - b. County Attorney – Thomas H. Miller, Jr.
 - c. Deputy County Administrator – Stephen G. King
 - d. Assistant County Administrator – George K. Anas, II
 - e. Director of Finance – James L. Allmendinger
 - f. Director of Human Resources – Jennifer J. Mongold
 - g. Director of Public Works – Barry E. Hertzler
 - h. Director of Community Development – Casey B. Armstrong
 - i. Director of Technology – Terri M. Perry
 - j. Fire & Rescue Chief – Jeremy C. Holloway
 - k. Director of Parks & Recreation – Katharine S. McQuain
 - l. Director of Court Services – Ann Marie Freeman
 4. Committee Reports: Airport, Automobile, Buildings and Grounds, Central Shenandoah Planning District Commission, Chamber of Commerce, Community Criminal Justice Board, Finance, Harrisonburg-Rockingham Metropolitan Planning Organization, Harrisonburg-Rockingham Regional Sewer Authority, Massanutten Regional Library, Public Works, Shenandoah Valley Partnership, Social Services, Technology, VACo Liaison, Chairman, Other

5. Committee Appointments:
 - a. Central Shenandoah Planning District Commission

6:00 p.m. 6. Public Hearing:

- a. Special-Use Permit(s):

SUP14-293 Wilma L. Miller, 2906 Pin Oak Drive, Harrisonburg 22801 for child care in her home on property located on the west side of Pin Oak Drive (Route 1147) across from Wild Cherry Lane (Route 1174), Election District #2, zoned R-2. Tax Map #107B1-(18)-120.

SUP14-300 Glendon & Melissa Wenger, 134 Muddy Creek Road, Harrisonburg 22802 for a meat processing facility on property located on the east side of Muddy Creek Road (Route 752) approximately 700' north of Rawley Pike (Route 33), Election District #2, zoned A-1. Tax Map #91-(A)-194.

SUP14-305 Lindale Mennonite Church, 6255 Jesse Bennett Way, Linville 22834 for a cemetery on property located on the east side of Harpine Highway (Route 42) approximately 650' north of Shaver Mill Road (Route 680), Election District #2, zoned A-1. Portion of Tax Map #79-(A)-86 to be added as an adjoining transfer to Tax Map #79-(A)-84.

7. Unfinished Business

*** ADJOURN ***

January 28, 2015

The Regular Meeting of the Rockingham County Board of Supervisors was held on Wednesday, January 28, 2015, at 6:00 p.m. at the Rockingham County Administration Center, Harrisonburg, Virginia. The following members were present:

PABLO CUEVAS, Election District #1
WILLIAM B. KYGER, JR., Election District #4
MICHAEL A. BREEDEN, Election District #5

Absent were:

FREDERICK E. EBERLY, Election District #2
RICKY L. CHANDLER, Election District #3

Also present:

JOSEPH S. PAXTON, County Administrator
THOMAS H. MILLER, JR., County Attorney
STEPHEN G. KING, Deputy County Administrator
GEORGE K. ANAS, II, Assistant County Administrator
CASEY B. ARMSTRONG, Director of Community Development
BARRY E. HERTZLER, Director of Public Works
RHONDA H. COOPER, Director of Planning
DIANA C. STULTZ, Zoning Administrator
JAMES B. MAY, Planner
TAMELA S. GRAY, Deputy Clerk
DONALD F. KOMARA, Residency Administrator
Virginia Department of Transportation
JEREMY S. MASON, Assistant Residency Administrator
Virginia Department of Transportation

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CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE.

Chairman Breeden called the meeting to order at 6:05 p.m.

Administrator Paxton gave the Invocation and Assistant County Administrator Anas led the Pledge of Allegiance.

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APPROVAL OF MINUTES.

On motion by Supervisor Kyger, seconded by Supervisor Cuevas and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - ABSENT; CUEVAS - AYE; EBERLY – ABSENT; KYGER - AYE; the Board approved the minutes of the reorganizational meeting of January 14, 2015.

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Administrator Paxton reported that, in looking at the authority and sanitary district meeting minutes, he and County Attorney Miller discussed requesting that the Board of Supervisors hold a reorganizational meeting each year for the authorities and sanitary districts. This will allow each of these entities to approve the prior minutes and reorganize by electing a Chair and Vice-Chair. He explained that the Chair and Vice-Chair for the sanitary districts are the same as those positions on the Board of Supervisors. The state statutes establishing authority boards require members to be appointed by the Board.

RECESS.

At 6:08 p.m., Chairman Breedon declared the regular meeting recessed for a meeting of the Countryside Sanitary District.

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RECESS.

At 6:11 p.m., Chairman Breedon declared the regular meeting recessed for a meeting of the Lilly Subdivision Sanitary District.

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RECESS.

At 6:12 p.m., Chairman Breedon declared the regular meeting recessed for a meeting of the Penn Laird Sewer Authority.

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RECESS.

At 6:13 p.m., Chairman Breedon declared the regular meeting recessed for a meeting of the Smith Creek Water and Waste Authority.

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TRANSPORTATION DEPARTMENT.

At 6:14 p.m., Chairman Breeden reconvened the regular meeting of the Board to hear Mr. Komara's report on the activities of the Transportation Department.

Mr. Komara reported the utility issues along the Southeast Connector (Route 280) have been resolved and the traffic signal issues are being addressed.

In response to a question from Administrator Paxton, Mr. Komara indicated VDOT added a traffic signal pole at the intersection of Reservoir Street and Stone Spring Road (Route 726) in the southern direction. Administrator Paxton confirmed the traffic signal at the entrance into the Preston Lake commercial area will not be installed until there is sufficient traffic to warrant a traffic signal. Mr. King noted the Preston Lake traffic signal is not part of the Southeast Connector (Route 280) project and will be installed by the developer of Marketplace at Preston Lake.

Mr. Komara indicated traffic signals will be installed on Stone Spring Road (Route 276) at the intersections of Spotswood Trail (US Route 33) and Reservoir Street. Chairman Breeden expressed concern that the traffic lights will be so close together, but Mr. Komara indicated current technology and the timing of the lights will regulate the traffic flow.

Mr. Komara reported VDOT is working with the Harrisonburg-Rockingham Metropolitan Planning Organization (MPO) to redesign Exit 245 along Interstate-81 to realign the Port Republic Road (Route 253) traffic signal at Forest Hills Subdivision. He is impressed at how the technology in the signal light makes it function so well with the high volume of vehicles traveling through that intersection. Supervisor Kyger noted traffic signal timing issues need to be resolved so vehicles from Interstate-81 can easily maneuver into the left lane on Port Republic Road (Route 253). Administrator Paxton noted the proposal being studied by the MPO will eventually eliminate the traffic signal and realign it with Forest Hills Road to improve traffic flow. Mr. Komara indicated the hope that some improvements be completed now, while others be phased in later.

Mr. Komara discussed a federal lands access grant the County received in the 1990s that provided money for VDOT to build numerous bridges in the Bergton area. The grant is based on the amount of federal land in a particular region. Roads and bridges built on land adjacent to the George Washington National Forest and Shenandoah National Park are eligible to receive this federal grant with a 20 percent match because the improvement provides access for timber to be harvested from the government property. Mr. Komara indicated he would look for projects that may be eligible for the federal lands access grant. He suggested Genoa Road (Route 817) off Hopkins Gap Road (Route 612) in District 1 and Hensley Hollow Road (Route 622) in District 5 might be good candidates for the grant.

On the maintenance side, VDOT continues to work on gravel roads which are being effected by moisture, boom ax, cut brush and remove snow.

Supervisor Kyger reminded Mr. Komara and the Board that he requested cost estimates several months ago for streetlights on Port Republic Road (Route 253) near Aspen Heights, where commercial businesses are planned. He stated the pedestrian walkways are dark and lighting is necessary for security. Supervisor Kyger explained the lighting he is referring to is a continuation of the lighting the City installed along Port Republic Road (Route 253) to the intersection at Stone Spring Road (Route 276). He wants the estimated costs for budgeting purposes.

Administrator Paxton said staff will look into lighting along Port Republic Road (Route 253).

In response to questions from Chairman Breeden, Mr. Komara noted a traffic light is not currently planned at the intersection of Stone Spring Road (Route 276) and Boyers Road (Route 704), and Mr. King explained the temporary bypass will become part of Stone Spring Road (Route 276) when the project is complete.

Administrator Paxton noted that House Bill 1887, which is called the “new transportation funding bill”, has been introduced in the General Assembly by House Appropriations Committee Chair Chris Jones, with the support of Governor McAuliffe. This bill, which seeks to allocate funds consistent with the transportation planning guidelines approved last year in House Bill 2, proposes to alter the way allocations are calculated in the future and provides for more local input. Administrator Paxton is concerned that there appears to be \$137 million in new money allocated under the program, but there is no indication of the source of those funds. Administrator Paxton understands there has been an infusion of new money into the construction program because of a bill passed during the McDonnell administration, but there is no indication where those funds are coming from either. He said it appears the previous primary/secondary urban money is now called “state of good repair money” (maintenance money). There is a new construction district grants category that appears to come from the statewide discretionary construction allocation. The report does not indicate what the County would have previously received under the construction grants. The theory is more money will be provided directly to the district, providing an opportunity for the locality to have more input regarding how money is spent. Administrator Paxton said a large project like Port Republic Road could deplete the construction district grant money, leaving no funding for other district projects. Previously, the County received money for projects without specifically taking funds from other projects in the local area. Administrator Paxton is concerned that the bill will be rushed through the General Assembly and portray more funding for the districts than what will actually be provided. He also is concerned that the revenue sharing program is not addressed.

Administrator Paxton said there has also been discussion about transit funds with no indication of where those funds will come from. On a positive note, the State will continue to provide \$7 to \$10 billion for transportation partnership opportunity fund (TPOF) grants such as the grant used for the Southeast Connector. With concurrence from the Board, Administrator Paxton will suggest that the legislative delegation obtain more information regarding the impact on rural jurisdictions before voting on the bill.

Supervisor Cuevas said the Board should closely follow the bill since it is a new transportation bill and it is not yet known what to expect in the final bill.

Administrator Paxton stated there is money in the transportation area but it is difficult to understand what is available and in what form. Mr. Komara concurred there are many grants from different funding areas.

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COUNTY ADMINISTRATOR'S STAFF REPORT.

The Board received and reviewed Administrator Paxton's staff report dated January 22, 2015.

Administrator Paxton reported Standard & Poor's Financial Services upgraded the County's general obligation bond rating from AA+ to AAA, which is the highest rating the agency issues. Administrator Paxton said it is exciting for a locality the size of Rockingham to reach this stature and be one of 11 counties in Virginia with a AAA bond rating. With the AAA rating, the County should be able to obtain a lower interest rate when refinancing or borrowing money. The rating is also important in the economic development arena as it indicates to businesses across the nation that the County is managed well.

Administrator Paxton expressed appreciation to the Board for their leadership to be fiscally conservative while looking to the long term. The Standard & Poor's representative recognized the efforts the Board made during the recent downturn to both cut back and reach forward where it made sense. Administrator Paxton thanked Mr. Allmendinger, Senior Accountant Hernandez and the financial team for their work to ensure the integrity of the financial numbers.

Supervisor Cuevas expressed appreciation to Administrator Paxton and the Directors for making good monetary decisions. The combination of staff working together, doing a good job and using budgeted money wisely has favorably impacted the County bond rating, he said.

Administrator Paxton announced updated population estimates were published in the January 28, 2015 *Daily News Record*. The County and City continue to grow at an appropriate rate that does not overly stress public services. Sustained growth at one to one and a half percent a year is healthy and allows the Board to create a five-year plan to prepare for the growth, he said.

Administrator Paxton reported 3,248 building permits were issued during the last quarter of 2014 (300 more than in 2013). The County's financial picture for the near term is strong. Staff anticipates additional commercial growth with the completion of the Southeast Connector in the second half of 2015.

Administrator Paxton requested a brief closed meeting later in the Board Meeting.

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ASSISTANT COUNTY ADMINISTRATOR'S STAFF REPORT.

Mr. Anas provided a follow-up to the ZIP Code alternate last-line mailing address for citizens and businesses in the County that currently have a Harrisonburg address (22801 or 22802 ZIP code). He reported that 8,625 mailers would be sent out by the end of the week. Staff conducted public meetings at three schools and most feedback has been positive.

Mr. Anas said staff is working through questions regarding GPS coordinates and reverse 911 addresses. Staff is also communicating with Henrico and Chesterfield counties regarding how they addressed similar issues when they adopted the alternate last-line mailing address in their areas.

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FINANCE DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Allmendinger's staff report dated January 21, 2015.

Supervisor Cuevas made a motion, seconded by Supervisor Kyger to declare the provided list of items surplus to be disposed of through the public surplus auction website.

Mr. King requested that a damaged vehicle from the Sheriff's Department be included on the surplus list.

Carried by a vote of 3 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSENT; CUEVAS – AYE; EBERLY – ABSENT; KYGER – AYE; the

Board declared the following list of items, including the Sheriff's Department vehicle, surplus to be disposed of through the public surplus auction website:

Items to Declare Surplus – January 2015

Description	Quantity
Swivel Rolling Chairs, Blue - no arms	2
Swivel Rolling Chair, Maroon - no arms	1
Metal Swivel Rolling Chair, Brown - no arms	1
Swivel Rolling Chairs, Maroon with arms	2
1986 Chevrolet Blazer, Vehicle #8604	1
1997 Ford Crown Victoria, Vehicle #9734	1
1997 Dodge Sport Van, Vehicle #9756	1
2007 Ford Crown Victoria, Vehicle #2743	1
2007 Ford Crown Victoria, Vehicle #2725	1
2006 Ford Crown Victoria, Vehicle #2646	1
2005 Ford Crown Victoria, Vehicle #2537	1
2000 Jeep Cherokee, Vehicle #2008	1
2005 Ford Crown Victoria, Vehicle #2542	1
2007 Ford Explorer, Vehicle #2735	1
2005 Ford Crown Victoria, Vehicle #2521	1
2002 Ford Explorer, Vehicle #1041	1
1977 Haun Ladder Truck, Vehicle #3092	1
10' diameter x 40' long pre-filter horizontal water tank	1
Diatomaceous earth water, filters (687 gallons each)	
and appurtenances	5
2007 Ford Explore, Vehicle #2708	1

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PUBLIC WORKS DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Hertzler's staff report dated January 28, 2015.

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COMMUNITY DEVELOPMENT DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Armstrong's staff report dated January 28, 2015.

With the current vacancy in the Building Official position, Mr. Armstrong requested that the Board appoint Joseph E. Shifflett as Interim Building Official.

On motion by Supervisor Cuevas, seconded by Supervisor Kyger, and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - ABSENT; CUEVAS - AYE; EBERLY – ABSENT; KYGER - AYE; the Board appointed Joseph E. Shifflett to serve as Interim Building Official.

On behalf of Chairman Breedon, on motion by Supervisor Kyger, seconded by Supervisor Cuevas, and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - ABSENT; CUEVAS - AYE; EBERLY – ABSENT; KYGER - AYE; the Board removed from the table SUP14-273, Carl & Lena Meadows, 3922 Park Way, Elkton 22827 for a private family cemetery on property located on the north side of Park Way (Route 856) approximately 1/2 mile west of North East Side Highway (Route 340), Election District #5, zoned A-1. Tax Map #114-(A)-234A

On behalf of Chairman Breedon, Supervisor Cuevas made a motion, seconded by Supervisor Kyger, to approve SUP14-273, Carl & Lena Meadows, 3922 Park Way, Elkton 22827 for a private family cemetery on property located on the north side of Park Way (Route 856) approximately 1/2 mile west of North East Side Highway (Route 340), Election District #5, zoned A-1. Tax Map #114-(A)-234A

Chairman Breedon noted he had no objection with the special-use request at the January 14, 2015 meeting, but he wanted to visit the site and discuss the request with Ms. Stultz.

Carried by a vote of 3 to 0, voting recorded as follows: BREEDEN - AYE; CHANDLER - ABSENT; CUEVAS - AYE; EBERLY – ABSENT; KYGER - AYE; the Board, subject to following conditions, approved SUP14-273, Carl & Lena Meadows, 3922 Park Way, Elkton 22827 for a private family cemetery on property located on the north side of Park Way (Route 856) approximately 1/2 mile west of North East Side Highway (Route 340), Election District #5, zoned A-1. Tax Map #114-(A)-234A:

Conditions:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. As required by the Health Department, there shall be a 100' separation distance between cemetery and any existing or proposed water supply.

3. The area to be used for the cemetery shall be fenced so as to designate the area approved for the cemetery.
4. The cemetery is exempted from the two-year requirement to be put into use. However, the required fence shall be installed within that two-year period.

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COMMITTEE REPORTS.

The Board heard committee reports from Board members and staff.

AUTOMOBILE

Supervisor Kyger advised a 2007 Ford Explorer in the Sheriff's Department was totaled in an accident. The insurance company valued the damaged vehicle at \$9,300, after the deductible. The Automobile Committee requests the Finance Committee consider an appropriation of \$16,525 to cover the balance of the expenditure for a new vehicle from the state contract, at a cost not to exceed \$25,825.

On behalf of the Automobile Committee, Supervisor Kyger made a motion that, pending appropriation approval by the Finance Committee, the Automobile Committee approve replacement of the damaged Ford Explorer with a new vehicle from the state contract, at a cost not to exceed \$25,825. Supervisor Cuevas seconded the motion.

Chairman Breeden noted the vehicle purchase is contingent upon approval by the Finance Committee later in the meeting.

Carried by a vote of 3 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSENT; CUEVAS – AYE; EBERLY – ABSENT; KYGER – AYE; the Board authorized the Automobile Committee to allow the Sheriff's Department to purchase a 2015 Ford Explorer from the state contract at a cost not to exceed \$25,825, pending approval from the Finance Committee.

BUILDINGS AND GROUNDS

Mr. King reported that the committee met. Mr. Hertzler indicated Mr. Chandler was unable to attend but conveyed his concerns. Mr. King said work will start on the steps and side walk on the west side of the Court House. Administrator Paxton noted staff will coordinate with the circuit court clerk to ensure the work goes smoothly.

COMMUNITY CRIMINAL JUSTICE BOARD

Supervisor Cuevas said a meeting is scheduled on February 23, 2015.

FINANCE

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Kyger and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSENT; CUEVAS – AYE; EBERLY – ABSENT; KYGER – AYE; the Board approved the following supplemental appropriation:

FY2014-2015 Supplemental Appropriation

SOCIAL SERVICES

A supplemental appropriation in the amount of \$5,000 for the Local Fuel Assistance that was approved by the Harrisonburg City Council on November 25, 2014. Funding will be provided by the City of Harrisonburg.

Supplemental Appropriation: \$5,000

\$ 5,000	GL Code: 1220-05302-10200-000-505766-000	Fuel Assistance – Harrisonburg
\$ 5,000	GL Code: 1220-00000-11899-000-318950-000	Share of Costs – Harrisonburg

Item for Consideration

REGISTRAR

Consideration of a voter photo identification program grant that would allow Virginia localities to apply for funding to purchase up to two laptop computers, USB webcams, monopods, and USB signature capture pads in order to provide additional opportunities for voters. Funding would be provided by the Department of Elections; however, the County will be responsible for the initial payment before receiving a reimbursement.

Supervisor Cuevas confirmed with Administrator Paxton that the Registrar is requesting consent to apply for a grant, and that the County will need to provide the money up front with reimbursement to be made by the State.

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Kyger and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSENT; CUEVAS – AYE; EBERLY – ABSENT; KYGER – AYE; the Board authorized the Registrar to apply for the voter photo identification program grant with the understanding the County will purchase the computers and accessories, and will be reimbursed by the Department of Elections.

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Kyger and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSENT; CUEVAS – AYE; EBERLY – ABSENT; KYGER – AYE; the Board authorized the Sheriff's Department to purchase a 2015 Ford Explorer from the state contract at a cost not to exceed \$25,825, with \$9,300 coming from the insurance company and \$16,525 from the County's contingency.

\$ 25,825	GL Code: 1001-03102-00000-000-508005-000	Vehicles
\$ (16,525)	GL Code: 1001-09110-00000-000-505800-000	Contingency
\$ 9,300	GL Code: 1001-00000-14101-000-341100-000	Insurance Proceeds

HARRISONBURG-ROCKINGHAM METROPOLITAN PLANNING ORGANIZATION (MPO)

Administrator Paxton indicated the MPO met and discussed proposals for the Interstate-81 interchanges exit 245 with Port Republic Road (Route 253) and exit 247 with Spotswood Trail (Route 33). There are two options for each of these intersections, which are multi-million dollar projects. The MPO Board authorized moving the projects forward to a public comment period.

Supervisor Cuevas said he hopes the MPO Board realizes there could be an issue with James Madison University (JMU) facilities at exit 243 onto South Valley Pike (Route 11). He believes the MPO Board is being short sighted if it does not consider future improvements at Exit 243 as the Interstate-81 problems will not be corrected with Port Republic Road (Route 253) and Spotswood Trail (Route 33) interchange improvements.

Administrator Paxton indicated the South Valley Pike (Route 11) exit was discussed and the MPO Board was concerned that adding improvements at Exit 243 may delay the other improvements. JMU is supposed to provide a report indicating the proposed use of the land near that exit.

SHENANDOAH VALLEY PARTNERSHIP (SVP)

Mr. Anas announced the selection of Carrie Hileman Chenery as the new Executive Director of the Shenandoah Valley Partnership. Mrs. Chenery currently serves as the Assistant Secretary of Agriculture & Forestry in the Virginia Governor's Office.

SOCIAL SERVICES

Chairman Breeden reported the Social Services Advisory Committee met last week and the number of children being served continues to increase. Social Services is pleased with the new building as the space allows them to provide additional services to families.

VIRGINIA ASSOCIATION OF COUNTIES (VACo) LIAISON

Supervisor Kyger reminded the Board that the VACo Rural Caucus meeting will be held in Richmond on February 4, 2015 and the VACo Board Meeting and County Government Day (Legislative Day) will be held February 5, 2015.

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PUBLIC HEARING – ORDINANCE AMENDMENTS TO AGRICULTURAL AND FORESTAL DISTRICTS (AFDs).

At 7:01 p.m., Chairman Breeden opened the public hearing and Mr. May reviewed the following proposed ordinance amendments:

AFP14-272 Amendment to Section 17-504.02. Description of the Dry River Agricultural and Forestal District to remove Tax Map #105-(A)- L164 due to the vacating of the line between this parcel and parcel 105-(A)- L165, to remove Tax Map #107-(A)- L91LE due to the vacating of the lines between this parcel and parcel 107-(A)- L91, and to add Tax Map #106-(A)- L28A due to the creation of this parcel from parcel 106-(A)- L28 which currently is in the district. The boundaries and the acreage of the district are not changed. The Dry River Agricultural and Forestal District is in Election Districts 2 and 4.

Mr. May explained the Dry River Agricultural and Forestal District boundaries and acreage are not changed by the amendment. Two property lines were vacated and one parcel was created from another parcel previously in the forestal district.

No one spoke in favor or opposition to the amendment.

AFP14-275 Amendment to Section 17-510.02. Description of the Western Rockingham Agricultural and Forestal District to remove Tax Map #92-(A)- L174A due to the vacating of the lines between this parcel and parcel 92-(A)- L174. The boundaries and the acreage of the district are not changed. The Western Rockingham Agricultural and Forestal District is in Election Districts 2 and 4.

Mr. May explained there is a similar situation with the Western Rockingham Agricultural and Forestal District, as one property line was vacated. The boundary lines and acreage are unchanged.

No one spoke in favor or opposition to the amendment.

At 7:03 p.m., Chairman Breeden closed the public hearing and reconvened the regular meeting.

On motion by Supervisor Kyger, seconded by Supervisor Cuevas, and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSENT; CUEVAS – AYE; EBERLY – ABSENT; KYGER – AYE; the Board approved the following ordinances:

**ORDINANCE REPEALING AND
RE-ENACTING SECTION 17-504.02.
OF THE CODE OF ORDINANCES OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OR SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Section 17-504. Dry River Agricultural And Forestal District be and hereby is repealed and re-enacted as follows:

17-504.02. Description.

The Dry River Agricultural and Forestal District shall consist of the following land: two hundred fifty-nine (259) parcels spanning six thousand, four hundred forty-six (6,446) acres, generally located south of Hinton, west of John Wayland Highway (Rt. 42), east of Ottobine, and north of the Town of Bridgewater, which includes the parcels shown on Rockingham County Real Estate Maps, as of the effective date of this district, numbered as:

90-(A)- L135, 90-(A)- L136, 90-(A)- L137, 91-(8)- L1, 91-(8)- L1A, 91-(8)- L2, 91-(8)- L3, 91-(A)- L69, 91-(A)- L71, 91-(A)- L81, 91-(A)- L214A, 104-(2)- L1, 104-(2)- L1F, 104-(2)- L1G, 104-(A)- L96, 104-(A)- L149A, 104-(A)- L149C, 104-(A)- L152, 105-(2)- L1, 105-(2)- L2, 105-(A)- L51, 105-(A)- L65A, 105-(A)- L66A, 105-(A)- L66B, 105-(A)- L67, 105-(A)- L69, 105-(A)- L70, 105-(A)- L71, 105-(A)- L72, 105-(A)- L76, 105-(A)- L82D, 105-(A)- L115E, 105-(A)- L121, 105-(A)- L122, 105-(A)- L148, 105-(A)- L149, 105-(A)- L149A, 105-(A)- L150, 105-(A)- L150A, 105-(A)- L151, 105-(A)- L152, 105-(A)- L153,

105-(A)- L154, 105-(A)- L155, 105-(A)- L156, 105-(A)- L165, 105-(A)- L167,
 105-(A)- L169, 105-(A)- L171, 105-(A)- L172A, 105-(A)- L172B1, 105-(A)- L172C,
 105-(A)- L173, 105-(A)- L173A, 105-(A)- L175, 105-(A)- L176, 105-(A)- L177,
 105-(A)- L178A, 105-(A)- L178B, 105-(A)- L183F, 105-(A)- L189B, 105-(A)- L190,
 105-(A)- L191, 106-(1)- L1, 106-(1)- L2, 106-(1)- L2B, 106-(1)- L2B1,
 106-(A)- L2A, 106-(A)- L2A1, 106-(A)- L3, 106-(A)- L4, 106-(A)- L6, 106-(A)- L10,
 106-(A)- L17, 106-(A)- L18, 106-(A)- L21, 106-(A)- L25, 106-(A)- L25A,
 106-(A)- L27, 106-(A)- L28, 106-(A)- L28A, 106-(A)- L30, 106-(A)- L31, 106-(A)- L32,
 106-(A)- L33, 106-(A)- L33A, 106-(A)- L34A, 106-(A)- L35, 106-(A)- L35A,
 106-(A)- L36, 106-(A)- L37, 106-(A)- L45, 106-(A)- L46, 106-(A)- L46B,
 106-(A)- L47, 106-(A)- L47A, 106-(A)- L48, 106-(A)- L49, 106-(A)- L49A,
 106-(A)- L52A1, 106-(A)- L53, 106-(A)- L62A, 106-(A)- L62B, 106-(A)- L62D,
 106-(A)- L62F, 106-(A)- L63A, 106-(A)- L63B, 106-(A)- L69, 106-(A)- L70,
 106-(A)- L70A, 106-(A)- L71, 106-(A)- L72, 106-(A)- L73, 106-(A)- L74,
 106-(A)- L75, 106-(A)- L75A, 106-(A)- L76, 106-(A)- L80, 106-(A)- L80A,
 106-(A)- L80B, 106-(A)- L91, 106-(A)- L92, 106-(A)- L93, 106-(A)- L94,
 106-(A)- L95, 106-(A)- L96, 106-(A)- L97, 106-(A)- L98, 106-(A)- L98A,
 106-(A)- L99A, 106-(A)- L101, 106-(A)- L101A, 106-(A)- L105, 106-(A)- L107,
 106-(A)- L108, 106-(A)- L120, 106-(A)- L121, 106-(A)- L124, 106-(A)- L127,
 106-(A)- L127B, 106-(A)- L128, 106-(A)- L128A, 106-(A)- L129, 106-(A)- L130,
 106-(A)- L132, 106-(A)- L132A, 106-(A)- L133, 106-(A)- L134, 106-(A)- L136,
 106-(A)- L136B, 106-(A)- L137, 106-(A)- L140, 106-(A)- L141, 106-(A)- L141A,
 106-(A)- L142, 106-(A)- L144, 106-(A)- L146, 106-(A)- L147, 106-(A)- L148,
 106-(A)- L149, 106-(A)- L149B, 106-(A)- L150A, 106-(A)- L151, 106-(A)- L152,
 106-(A)- L153, 107-(A)- L2A6, 107-(A)- L82, 107-(A)- L83, 107-(A)- L85,
 107-(A)- L86, 107-(A)- L88, 107-(A)- L88B, 107-(A)- L90, 107-(A)- L91,
 107-(A)- L92, 107-(A)- L95, 107-(A)- L96, 107-(A)- L98, 107-(A)- L100,
 107-(A)- L102, 107-(A)- L103, 107-(A)- L104C, 107-(A)- L105, 107-(A)- L106,
 107-(A)- L107, 107-(A)- L107A, 107-(A)- L108, 107-(A)- L109, 107-(A)- L112,
 107-(A)- L116, 107-(A)- L117, 107-(A)- L118, 107-(A)- L122A1, 107-(A)- L123A,
 107-(A)- L130B, 107-(A)- L131, 107-(A)- L133A, 107-(A)- L144B, 107-(A)- L149,
 107-(A)- L150, 122-(4)- L1, 122-(4)- L1A, 122-(4)- L2, 122-(4)- L3A, 122-(4)- L4B,
 122-(4)- L5, 122-(5)- L1, 122-(5)- L2, 122-(5)- L3, 122-(A)- L1, 122-(A)- L1C,
 122-(A)- L28, 122-(A)- L33, 122-(A)- L34A, 122-(A)- L77, 122-(A)- L78,
 122-(A)- L80, 122-(A)- L85, 122-(A)- L85A, 122-(A)- L85B, 122-(A)- L87,
 122-(A)- L88, 122-(A)- L94B, 122-(A)- L94B1, 122-(A)- L94B2, 122-(A)- L98,
 122-(A)- L104, 122-(A)- L107A, 122-(A)- L107B, 122-(A)- L109, 122-(A)- L110,
 122-(A)- L111, 122-(A)- L114, 122-(A)- L132, 122-(A)- L133, 122-(A)- L134,
 122-(A)- L136, 122-(A)- L137, 122-(A)- L142, 122-(A)- L144, 122-(A)- L144A1,

122-(A)- L144A2, 122-(A)- L145, 122-(A)- L145A, 122-(A)- L145B,
122-(A)- L145C, 122-(A)- L147A, 122-(A)- L148, 122-(A)- L148A, 122-(A)- L149,
122-(A)- L150, 123-(1)- L1, 123-(1)- L1B, 123-(1)- L2C, 123-(A)- L8, 123-(A)- L8A,
and 123-(A)- L24.

**ORDINANCE REPEALING AND
RE-ENACTING SECTION 17-510.02.
OF THE CODE OF ORDINANCES OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OR SUPERVISORS OF ROCKINGHAM
COUNTY, VIRGINIA:

That Section 17-510.02. Western Rockingham Agricultural and Forestal District be and
hereby is repealed and re-enacted as follows:

17-510.02. Description.

The Western Rockingham Agricultural and Forestal District shall consist of the following
land: one hundred fifty-two (152) parcels spanning six thousand twenty-five (6,025) acres
generally bounded on the south by Rawley Pike (Rt. 33), ranging within three hundred
(300) feet of the Harrisonburg city limits in the southeast to George Washington National
Forest in the northwest. In the north, the district extends to Greenmount Road and north of
Chrisman Road. In the east, the district extends to Fort Lynne Road. In the west, the
district extends to Whitmore Shop Road. The following parcels shown on county real
estate maps, as of the effective date of this district, are numbered as:

61-(2)- L3, 61-(A)- L34, 61-(A)- L56, 76-(2)- L1, 76-(2)- L2, 76-(3)- L9, 76-(A)- L37,
76-(A)- L38A, 76-(A)- L39, 76-(A)- L39A, 76-(A)- L40, 76-(A)- L40A, 76-(A)- L41,
76-(A)- L41B, 76-(A)- L42, 76-(A)- L43, 76-(A)- L45, 76-(A)- L45A, 76-(A)- L47A,
76-(A)- L54, 76-(A)- L57, 76-(A)- L57B, 76-(A)- L57D, 77-(4)- L1, 77-(A)- L1,
77-(A)- L3, 77-(A)- L3A1, 77-(A)- L4A, 77-(A)- L5B, 77-(A)- L5B1, 77-(A)- L13A,
77-(A)- L21, 77-(A)- L21C, 77-(A)- L23B, 77-(A)- L23B3, 77-(A)- L28, 77-(A)- L29,
77-(A)- L36, 77-(A)- L55, 77-(A)- L101, 77-(A)- L101B, 77-(A)- L101B1,
77-(A)- L119, 77-(A)- L119C, 77-(A)- L128, 77-(A)- L129, 77-(A)- L131A,
77-(A)- L132, 78-(A)- L27, 90-(A)- L67, 91-(A)- L4, 91-(A)- L13, 91-(A)- L17,
91-(A)- L18, 91-(A)- L19, 91-(A)- L29, 91-(A)- L39, 91-(A)- L40, 91-(A)- L42,
91-(A)- L47, 91-(A)- L47A, 91-(A)- L48, 91-(A)- L48A, 91-(A)- L48A1,
91-(A)- L49A, 91-(A)- L61, 91-(A)- L121A, 91-(A)- L129, 91-(A)- L131,
91-(A)- L131A, 91-(A)- L132, 91-(A)- L132B, 91-(A)- L134, 91-(A)- L135,

91-(A)- L139, 91-(A)- L139A, 91-(A)- L154A, 91-(A)- L158, 91-(A)- L178,
91-(A)- L179, 91-(A)- L184B, 91-(A)- L194, 91-(A)- L194A, 91-(A)- L210,
91-(A)- L211, 91-(A)- L212, 92-(2)- L1, 92-(2)- L2, 92-(2)- L4, 92-(6)- L2,
92-(9)- L3, 92-(9)- L4A1, 92-(9)- L4B, 92-(A)- L4, 92-(A)- L34, 92-(A)- L43,
92-(A)- L47, 92-(A)- L55, 92-(A)- L63, 92-(A)- L64, 92-(A)- L70, 92-(A)- L75A,
92-(A)- L82, 92-(A)- L84, 92-(A)- L85, 92-(A)- L91, 92-(A)- L103, 92-(A)- L112,
92-(A)- L112A, 92-(A)- L113, 92-(A)- L114, 92-(A)- L115, 92-(A)- L116,
92-(A)- L117, 92-(A)- L118, 92-(A)- L119, 92-(A)- L124, 92-(A)- L125,
92-(A)- L142, 92-(A)- L144A, 92-(A)- L144A2, 92-(A)- L148, 92-(A)- L149,
92-(A)- L154, 92-(A)- L154A, 92-(A)- L165, 92-(A)- L170, 92-(A)- L171,
92-(A)- L174, 93-(A)- L1, 93-(A)- L2, 93-(A)- L2B, 93-(A)- L3, 93-(A)- L4,
93-(A)- L4B, 93-(A)- L10, 93-(A)- L11A5, 93-(A)- L17, 93-(A)- L17B, 93-(A)- L23,
93-(A)- L45, 93A-(4)- L9, 93A-(5)- L6, 93A-(5)- L7, 93A-(5)- L9, 93A-(5)- L10,
93A-(5)- L11, 93A-(6)- L5, 107-(A)- L51A, 107-(A)- L52, and 108-(A)- L20.

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PUBLIC HEARING – ZONING ORDINANCE AMENDMENTS.

At 7:04 p.m., Chairman Breeden opened the public hearing and Ms. Stultz reviewed the following zoning ordinance amendments:

OA14-314 Table 17-606 Land Use and Zoning Table, Retail Uses, Auction facility. Add to A-1 by special use permit with supplemental standards (SU*)

Ms. Stultz indicated staff is starting to see housekeeping items that require Board action. She said the first two proposed ordinance amendments pertain to the auction facility.

The Planning Commission recommended approval on January 6, 2015, concurring with staff's recommendation for approval, which stated:

Produce auctions, livestock auctions, hay auctions, and other agricultural products auctions would logically be located in an agricultural district. The Code currently allows them by special use permit in the A-2 zoning district with supplemental standards, but auction facility was omitted in the A-1 zoning district. Staff recommends approval as these types of auctions should be treated the same in both agricultural districts.

No one spoke in favor or opposition to the amendment.

OA14-315 Amendment to Chapter 17 (Zoning Ordinance) of the Rockingham County Code, Section 17-607 Supplemental Standards for Certain Land Uses, Auction facility, add A-1 zoning district.

Ms. Stultz explained that if the previous ordinance is approved, the Supplemental Standards for Certain Land Uses would add Auction facility in the A-1 zoning district.

No one spoke in favor or opposition to the amendment.

Ms. Stultz indicated the next two proposed ordinance amendments pertain to the S-1 (Public Service) District. A public safety facility currently requires a special-use permit in a Public Service District. Public service facilities will be County facilities used for public services and emergency services so it is appropriate to permit them by right.

OA14-320 Amendment to Chapter 17 (Zoning Ordinance) of the Rockingham County Code, Table 17-606 Land Use and Zoning Table, Institutional Uses, Public safety facility. In the S-1 zoning district change public safety facility from SU (special use permit) to P (permitted).

No one spoke in favor or opposition to the amendment.

OA14-321 Amendment to Chapter 17, (Zoning Ordinance) of the Rockingham County Code, Table 17-805.01 Area, Setback, and Height Standards - Conventional, S-1 Public Service, to remove accessory structure requirements from table. Accessory structures will have same requirements as primary structures.

Ms. Stultz said staff recommended approval and the Planning Commission concurred.

No one spoke in favor or opposition to the amendment.

OA14-322 Amendment to Chapter 17 (Zoning Ordinance) of the Rockingham County Code, Table 17-606 Residential Uses to remove apartment building as a permitted use in the B-1 and B-2 zoning districts.

Ms. Stultz noted the primary focus for B-1 and B-2 districts is commercial uses.

“Apartment building” is currently listed as a use in B-1 and B-2 districts because the wording was not removed during the Zoning Ordinance revisions. Staff recommends removing “apartment building” from the B-1 and B-2 district. The Planning Commission concurred.

No one spoke in favor or opposition to the amendment.

At 7:09 p.m., Chairman Breeden closed the public hearing and reconvened the regular meeting.

On motion by Supervisor Cuevas, seconded by Supervisor Kyger, and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSENT; CUEVAS – AYE; EBERLY – ABSENT; KYGER – AYE; the Board approved the following ordinance amendments:

**ORDINANCE ENACTING
AN ADDITION TO
TABLE 17-606
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Table 17-606 Land Use and Zoning Table be and hereby is amended as follows:

Table 17-606 Land Use and Zoning Table

RETAIL USES

Auction Facility

Add to A-1 zoning district by special use permit with supplemental standards (SU*)

**ORDINANCE REPEALING
AND RE-ENACTING
A PORTION OF
SECTION 17-607
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That certain paragraph entitled **Auction facility**, included in Section 17-607 Supplemental Standards for Certain Land Uses be and hereby is repealed and re-enacted as follows:

Section 17-607 Supplemental Standards for Certain Land Uses

Auction facility

A. In the A-1 and A-2 zoning districts:

1. The auction facility shall only auction livestock or other agricultural products.
2. The minimum lot size on which the auction facility is located shall be 5 acres.
3. No structure shall be located closer than 50 feet to any lot line and no closer than 300 feet from any residence.
4. No livestock pens shall be located any closer than 300 feet from any property line.
5. The auction facility shall front on a state-maintained road unless the Board of Supervisors finds that the type and amount of traffic generated by the facility is such that it will not cause an undue impact on the neighbors or adversely affect safety or road usage.
6. Outdoor public address system shall be utilized only between 7:00 a.m. and 9:00 p.m.
7. No item shall be located on the property for more than four (4) weeks unless stored in a building.

B. In the RV and B-1 zoning districts:

1. Hours of operation shall be limited to 8:00 a.m. to 9:00 p.m.
2. All products and sales shall be fully contained indoors.
3. The use shall front on a state-maintained road.

**ORDINANCE ENACTING
AN ADDITION TO
TABLE 17-606
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Table 17-606 Land Use and Zoning Table be and hereby is amended as follows:

Table 17-606 Land Use and Zoning Table

INSTITUTIONAL USES

Public safety facility

In the S-1 zoning district, change from SU (special use permit) to P (permitted)

**ORDINANCE REPEALING
AND RE-ENACTING
THE S-1, PUBLIC SERVICE PORTION OF
TABLE 17-805.01
OF THE CODE OF ORDINANCES
OF
ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That the S-1, Public Service portion of Table 17-805.01 Area, Setback, and Height Standards – Conventional be and hereby is repealed and re-enacted as follows:

Table 17-805.01 Area, Setback, and Height Standards – Conventional

S-1 Public Service

Remove accessory structure requirements from the table

Structures or Uses by Zoning Districts	Minimum Lot Size	Minimum Lot Width	Minimum Front Setback	Minimum Side Setback	Minimum Rear Setback	Maximum Building Height
S-1, Public Service						
All structures or uses	Shall meet all regulatory agency requirements	--	Shall meet all regulatory agency requirements	Shall meet all regulatory agency requirements	Shall meet all regulatory agency requirements	Shall meet all regulatory agency requirements

**ORDINANCE DELETING A USE
 IN THE B-1 AND B-2 ZONING DISTRICTS
 IN TABLE 17-606
 OF THE CODE OF ORDINANCES
 OF
 ROCKINGHAM COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF ROCKINGHAM COUNTY, VIRGINIA:

That Table 17-606 Land Use and Zoning Table be and hereby is amended as follows:

Table 17-606 Land Use and Zoning Table

RESIDENTIAL USES

Apartment building

Remove as a use in the B-1 and B-2 zoning district.

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CLOSED MEETING.

On motion by Supervisor Kyger, seconded by Supervisor Cuevas and carried by a vote of 3 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – ABSENT; CUEVAS – AYE; EBERLY – ABSENT; KYGER – AYE; the Board recessed the meeting from 7:11 p.m. to 7:37 p.m. for a closed meeting pursuant to 2.2-3711.A (5), Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, and (7), Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

MOTION: SUPERVISOR KYGER
SECOND: SUPERVISOR CUEVAS

RESOLUTION NO: 15-2
MEETING DATE: JANUARY 28, 2015

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Rockingham County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Rockingham County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:
AYES: BREEDEN, CUEVAS, KYGER
NAYS: NONE
ABSENT: CHANDLER, EBERLY

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ADJOURNMENT.

Chairman Breedon declared the meeting adjourned at 7:38 p.m.

Chairman




COUNTY of ROCKINGHAM

Finance Department

Jim Allmendinger, CPA
Director of Finance

TO: Board of Supervisors

FROM: Jim Allmendinger, Director of Finance 

DATE: February 11, 2015

SUBJECT: Surplus Items

The attached list represents items that are no longer used by Rockingham County. If the Board approves the list for surplus, the items may be sold on the public surplus website.

If you have any questions, please don't hesitate to contact me.

JA/mdw

Cc: County Administrator
Deputy County Administrator
Assistant County Administrator

Items to Declare Surplus - February 2015

Dept. #	Department	Description	Quantity
1221	Central Garage	2001 Jeep Cherokee Vehicle #2152	1

1. Attached is Ms. Bartley's January 2015 Wellness Program activity report for your review.
2. We are working with Rockingham County Schools and our consultants at BB&T to begin the RFP process for health insurance as this is the last year of our contracted renewal with Anthem.

Respectfully submitted,

Jennifer J. Mongold

Date: February 4, 2015

To: Jennifer Mongold

From: Laura Bartley

Subject: January 2015 Employee Wellness Report

Health Promotions

- Information Session on getting healthy in the New Year!
- Newsletter sent on healthy weight-loss, healthy recipes, and community events and races.
- www.RockinghamWellness.com updated weekly

Incentive programs

- The Annual Incentive Challenge started on February 2 with people still registering! Up to about 115 registrants.

Group fitness

- Yoga – JWES, MTC, and RCAC
- Zumba – RBES and TAHS
- Jazzercise - WSPMS
- Pilates - CRES

Upcoming Events

- School fitness challenge to start in March!
- HRA campaign Incentive Challenge, starting in mid-February until May
- February information session on heart health
- 5K series
 - March 21, April 11, May 31

Anthem

- They have created promotional programs for monthly emails with various health topics and Anthem offerings that I will start incorporating into my monthly newsletter emails
- Will be helping with the HRA campaign in reporting who participated

1. Personnel vacancies

Utilities: no vacancies

Landfill: no vacancies

Refuse & Recycle: no vacancies

Public Works Admin: Construction inspector-also assists with Miss Utility locating

Facilities Maintenance: no vacancies

2. Utilities Operation

Staff met with Peed and Bortz to review the proposed location of the Rt.33 East 16" Waterline and the Pleasant Valley 16" Waterline projects. The design is progressing smoothly towards a second quarter construction start.

The master meter at Mt. Crawford has been installed and is operational. The pressure reducing valve has been adjusted. Staff has been monitoring the flows in order to compare the master meter read at the end of the month with the summation of all the individual service meter reads, which is how the Town's monthly bill has been calculated. This comparison will be discussed with Mt. Crawford in early February.

3. Landfill Operations

The update to the scale software went smoothly the weekend of February 1st. Staff is utilizing the proposed tipping fees for all customers. The new software seems to be simple and intuitive for the staff to learn. The software should increase the speed and accuracy of the scale operation for the staff at the scale house.

Staff has been working on the details of moving the Landfill entrance to merge with Greendale Road after crossing the railroad tracks by Cassco Ice. A summary is included in the Public Works Committee report.

4. Recycling

Staff has been working on an area above the recycling loop at the Landfill, to allow customers to dispose of waste in roll off containers instead of driving to the Landfill face. This is to avoid the interaction between residential customers and commercial haulers from a safety perspective. The area has been completed and is generating favorable reviews from residents, especially in bad weather when the face is usually muddy. Additional signage has been placed to direct customers to this area after crossing the scales.

Since the additional disposal site has been open to the public, the existing roll off truck drivers have been pulling the boxes to the Landfill face. With the increased use of this area, they are not able to keep up with the flow and run their routes. The proposal is to replace one of the existing roll off trucks and leave the old one at the Landfill for staff to pull the boxes as needed. Further details are included in the proposal to the Public Works Committee.

5. Facilities Maintenance

As previously approved by the Board, the limestone steps on the west side of the Courthouse will be removed, a concrete foundation poured in place, and then the limestone steps will be installed on the new foundation. Flooring in the Human Services building is being replaced.

6. Three Springs Water Treatment Plant Filter Replacement Project

The new filter system has been operating for 30days without any major glitches. Since the new system doesn't require staff to be present during production, the work schedule for the 3 operators has changed to a 7:00am-3:30pm, seven days a week shift. The Saturday/Sunday shift is covered with one operator due to the need for minimal testing compared to the weekdays.

The plant is now running on both wells. The plan is to run each skid on an individual well at a slow and steady rate instead of the old method of switching wells and running wide open. This should generate a considerable electrical savings due to diminished load demand.

Staff is pursuing the most cost effective demolition of the existing equipment and exploring the possibility of selling the sand filter tank instead of scrapping it. There appears to be value for the tank if the proper buyer can be located. There is no urgency to remove the old equipment.

Respectfully Submitted
Barry E. Hertzler
Director Public Works

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10. BUILDING PERMIT ACTIVITY- DETAILED REPORT	Attached

AUTHORIZED POSITIONS- 29.0

Filled Positions- 20.0

Department Director (Casey Armstrong)

ADMINISTRATIVE

Administrative Assistant (Amanda Wittig)

PERMIT INTAKE & PROCESSING

Permit Specialist II (Leslie Dodrill)

Permit Specialist I (Kelley Ann Weatherholtz)

Permit Specialist I- Part-time (Helen White)

BUILDING CODE ENFORCEMENT

Building Plan Reviewer (Joe Shifflett)

Electrical Inspector (J.N. Riddel)

Electrical Inspector (Terry Derrer)

Inspector (Ricky Davis)

Building Inspector (James E. Campbell)

LAND DEVELOPMENT REVIEW

Development Plan Manager (Peter Kesecker)

PLANNING: SHORT- AND LONG-RANGE

Director of Planning (Rhonda Cooper)

Senior Planner (James May)

ZONING CODE ENFORCEMENT

Zoning Administrator (Diana Stultz)

Deputy Zoning Administrator (Diane Lepkowski)

Zoning Technician (Kelly Getz)

GEOGRAPHIC INFORMATION SYSTEMS

GIS Specialist (Mark Rathke)

GIS Technician (Kendrick Smith)

ENVIRONMENTAL SERVICES

Environmental Manager (Lisa Perry)

Erosion Control (Brian Nixon)

Environmental Inspector- Part-time (Adam Hancock)

Vacant Positions- 9.0

Permit Specialist II

Permit Specialist I

Building Official

Deputy Building Official

Building and Plumbing Inspector
Inspector

Plumbing Inspector

GIS Coordinator

Addressing Technician

BOARD ACTION REQUESTED

None.

PROJECTS AND REPORTS

MPO & NON-MPO BICYCLE AND PEDESTRIAN PLANS (Rhonda Cooper)

CSPDC staff is preparing maps and the draft plan. Following the MPO Subcommittee and Rockingham Bicycle Advisory Committee's final review of these items, the MPO TAC will forward the plan to the Policy Board, requesting that the Policy Board release it for public comment. The MPO and County Bicycle and Pedestrian Plans will be presented at a public meeting. The public meeting will be the citizens' and stakeholders' opportunity to review the draft plans and maps within an open house and formal presentation format.

ROCKINGHAM BICYCLE ADVISORY COMMITTEE (RBAC) (Rhonda Cooper)

The next meeting of the RBAC is Thursday, February 19. Kevin McDermott, Transportation Manager for the Central Shenandoah Planning District Commission (CSPDC), and County staff will present the committee's revisions to Chapters 1-6 of draft Bicycle and Pedestrian Plan and revisions to the maps for the committee members' review.

MPO SOUTH REGIONAL CORRIDOR STUDY (Rhonda Cooper)

A committee is currently reviewing revisions to the MPO Route 11 South Regional Study. The MPO Policy Board tabled the original Study on June 21, 2012. The study encompasses part of the County; City; and the Towns of Bridgewater, Dayton, and Mt. Crawford; from Port Republic Road (City) to Dinkel Avenue and from Interstate 81 to Route 42.

PROJECTS AND REPORTS TABLED BY THE BOARD OF SUPERVISORS

NORTH VALLEY PIKE CORRIDOR STRATEGIC PLAN (Rhonda Cooper)

The Board tabled the North Valley Pike Corridor Strategic Plan (NVP Plan) on December 15, 2010. Staff recommends addressing reworking this Plan as part of the next Comprehensive Plan. The website for the North Valley Pike Corridor Study and the draft plan is www.northvalleypikeplan.org.

PLANNING COMMISSION ACTIONS

On February 3, the Commission considered four ordinance amendments. The Board will hear these February 25.

Item	Description	Comments/ Recommendations
OA15-007	Amendment to the Rockingham County Code, Chapter 17, Zoning, Table 17-805.01, Area, Setback, and Height Standards- Conventional: amend the Table number to read 17-806.01 to bring into conformance with text of the ordinance.	Approval on 2/3. To be heard by Board on 2/25/15.

OA15-008	Amendment to the Rockingham County Code, Chapter 17, Zoning, Table 17-805.02, Area, Setback, and Height Standards- Planned: amend the Table number to read 17-806.02 to bring into conformance with text of the ordinance.	Approval on 2/3. To be heard by Board on 2/25/15.
OA15-009	Amendment to the Rockingham County Code, Chapter 17, Zoning, Table 17-606 Land Use and Zoning Table, Residential Uses: in the R-3 zoning district, amend ordinance to add dwelling, duplex as a permitted use; to add dwelling, single-family detached as a permitted use; and to add dwelling, single-family detached with independent living quarters as a permitted use with supplemental standards.	Approval on 2/3. To be heard by Board on 2/25/15.
OA15-010	Amendment to Rockingham County Code, Chapter 17, Zoning, Table 17-806.01 Area, Setback, and Height Standards- Conventional: in the R-3 zoning district, add single-family detached dwellings and duplex dwellings. Additionally, for minimum rear setback, amend rowhouse to require 20 feet setback and apartment structures to require 25 feet setback.	Approval on 2/3. To be heard by Board on 2/25/15.

COUNTY-INITIATED AMENDMENTS

Request: None

Requestor:

Reason:

Status:

Action:

UPCOMING PUBLIC HEARINGS

February 11, 2015

Board of Supervisors

6:00 p.m.

Agricultural & Forestal District Additions

None

Special Use Permits

SUP14-293 Wilma L. Miller, 2906 Pin Oak Drive, Harrisonburg 22801 for child care in her home on property located on the west side of Pin Oak Drive (Route 1147) across from Wild Cherry Lane (Route 1174), Election District #2, zoned R-2. Tax Map #107B1-(18)-120.

SUP14-300 Glendon & Melissa Wenger, 134 Muddy Creek Road, Harrisonburg 22802 for a meat processing facility on property located on the east side of Muddy Creek Road (Route 752) approximately 700' north of Rawley Pike (Route 33), Election District #2, zoned A-1. Tax Map #91-(A)-194.

SUP14-305 Lindale Mennonite Church, 6255 Jesse Bennett Way, Linville 22834 for a cemetery on property located on the east side of Harpine Highway (Route 42) approximately 650' north of Shaver Mill Road (Route 680), Election District #2, zoned A-1. Portion of Tax Map #79-(A)-86 to be added as an adjoining transfer to Tax Map #79-(A)-84.

Rezoning

None

Ordinance Amendments

None

PRIORITY PROJECTS UNDERWAY BY STAFF

Projects	Lead Person	Status	Target Date
North Valley Pike Corridor Strategic Plan	Rhonda	Board tabled on 12/15/10. Plan elements to be addressed during Comprehensive Plan update.	2016
Rockingham Bicycle Advisory Committee (RBAC)	Rhonda	Next meeting is 2/19/15.	Ongoing

Ongoing Review/Tasks	Lead Person	Status
Deed Review	Diane	20 deeds in process as of 2/3/15; 9 pending review, 11 awaiting revisions
Violations	Kelly	47 active complaints, 16 cases pending legal action as of 2/2/15
Site Plans & Subdivisions	Pete	11 site plans and 5 subdivisions as of 2/3/15
Subdivision Ordinance Variances	Diana	0 requests under review, as of 1/29/15
Zoning Ordinance Variances	Diana	1 request under review, as of 1/29/15
Zoning Appeals	Diana	0 requests under review, as of 1/29/15
Home Occupation Permits	Diana	0 permit requests under review, as of 1/29/15
Home Business Permits	Diana	0 permit requests under review, as of 1/29/15
Special Use Permits	Diana	3 permit requests under review, as of 1/29/15
Rezoning	Rhonda	0 rezoning requests under review, as of 1/29/15
Comprehensive Plan Amendments	Rhonda	0 requests under review, as of 1/29/15
Permits and Fees Processed	TBD	432 total Transactions for month of January 2015
Building Inspections	TBD	1076 inspections conducted during January 2015 (averaged 53.80 inspections per/day)
Building Plans	TBD	12 plans under review, as of 01/30/15
Environmental (E&S/Stormwater) Plan Review	Lisa/Brian	18 plans under review as of 2/2/2015, 15 awaiting permit issuance
Environmental Inspections	Lisa/Brian	305 inspections in the month of January

REQUESTS TABLED BY BOARD OF SUPERVISORS

SPECIAL USE PERMIT APPLICATION(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
2009	Feb. 11	SUP09-07	Dove, Charles William	Residence involving non-family division	2
2010	Feb. 24	SUP10-28	Carrizo (Marcellus), LLC	Gas well drilling	1

REZONING REQUEST(S) and PLAN(S)					
Year Tabled	Date Tabled	File	Applicant	Request	Election District
2010	Nov. 17	REZ10-97	Wayne Good	To rezone 1 acre from A2 (General Agricultural) to M1 (General Industrial) for a trucking business.	3
2010	Dec. 15	NA	North Valley Pike Corridor Strategic Plan	Endorsement of Corridor Strategic Plan for North Valley Pike area from Gravels Road to Vine Street and I-81 to Kratzer Road.	2

ORDINANCE AMENDMENTS				
Year Tabled	Date Tabled	File	Applicant	Request
			None	

DEPARTMENT OF COMMUNITY DEVELOPMENT

Development Activity Report - January 2015

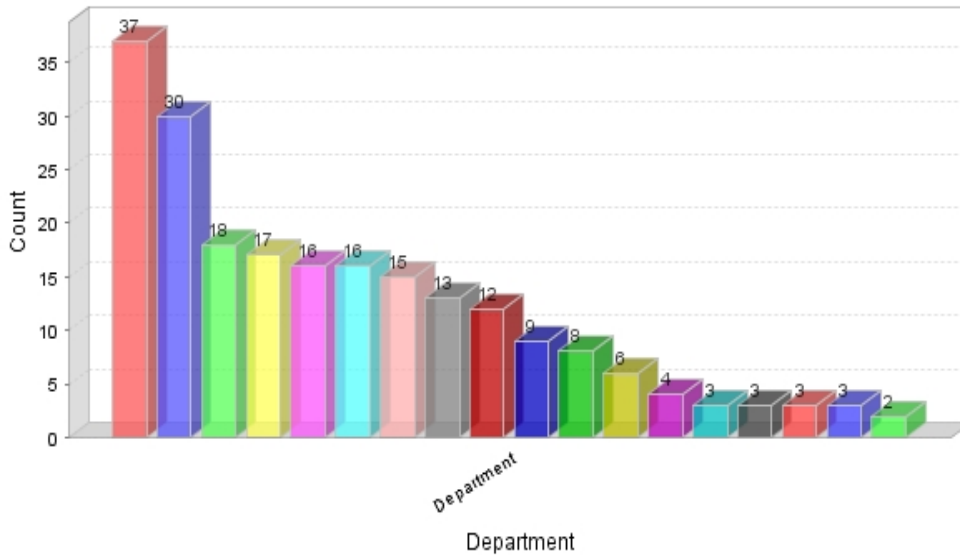
Permits Issued						Fees Collected				
	Jan-15	Jan-14	One Year Change	Jan-Jan 2015	Jan-Jan 2014	Jan-15	Jan-14	One Year Change	Jan-Jan 2015	Jan-Jan 2014
Building										
Commercial/Industrial	7	10	-30.0 %	7	10	\$ 6,257.35	\$ 11,343.60	-44.8 %	\$ 6,257.35	\$ 11,343.60
Single Family	13	22	-40.9 %	13	22	\$ 13,847.13	\$ 22,466.55	-38.4 %	\$ 13,847.13	\$ 22,466.55
Manufactured	4	0	0.0 %	4	0	\$ 413.51	\$ 0.00	0.0 %	\$ 413.51	\$ 0.00
Subtotal	24	32		24	32	\$ 20,517.99	\$ 33,810.15		\$ 20,517.99	\$ 33,810.15
Electrical										
	18	29	-37.9 %	18	29	\$ 852.71	\$ 1,789.37	-52.3 %	\$ 852.71	\$ 1,789.37
Subtotal	18	29		18	29	\$ 852.71	\$ 1,789.37		\$ 852.71	\$ 1,789.37
Mechanical										
	6	9	-33.3 %	6	9	\$ 204.00	\$ 561.00	-63.6 %	\$ 204.00	\$ 561.00
Subtotal	6	9		6	9	\$ 204.00	\$ 561.00		\$ 204.00	\$ 561.00
Other										
	43	29	48.3 %	43	29	\$ 11,285.35	\$ 12,658.36	-10.8 %	\$ 11,285.35	\$ 12,658.36
Subtotal	43	29		43	29	\$ 11,285.35	\$ 12,658.36		\$ 11,285.35	\$ 12,658.36
Land Use Related										
Erosion and Sediment Permit:	6	3	100.0 %	6	3	\$ 7,444.00	\$ 9,250.00	-19.5 %	\$ 7,444.00	\$ 9,250.00
Subtotal	6	3		6	3	\$ 7,444.00	\$ 9,250.00		\$ 7,444.00	\$ 9,250.00
Total	97	102		97	102	\$ 40,304.05	\$ 58,068.88		\$ 40,304.05	\$ 58,068.88

TECHNOLOGY DEPARTMENT STAFF REPORT

February 2015

MONTHLY HELP DESK TICKET SUMMARY BY DEPARTMENT

Total Number of Help Desk Tickets for January: 215



PROJECTS

Project	Associated Departments	Start Date	Projected End Date	Update
Data Center Upgrade - Phase 3	Technology	8/1/2014	5/28/2015	Staff continues to migrate files. Social Services is now being added to the domain, and their files and databases will be moved from their aging servers. Community Development file structure issues have been overcome and their files will be migrated next.
Munis Financials Implementation and upgrade to 10.5	County & Schools Finance and Technology	2/28/2013	3/30/2015	Postponed upgrade due to need for 3 rd database for training.

TECHNOLOGY DEPARTMENT STAFF REPORT
February 2015

Munis Human Resources & Payroll Implementation	County & Schools Finance, Payroll and Human Resources	4/1/2014	1/31/2015	All three payrolls completed successfully. Rights and coordination of responsibilities need to be determined.
Credit Card Payments for CityView	Community Development, Technology, Harris	5/27/14	3/21/2015	Discussed at CityView conference and renewing evaluation of credit card vendor.
Evaluation and continuation of ImageNow Document Imaging project	Technology	6/4/2014	6/30/2016	Scheduling dates for February 2015
Munis Budgeting for FY 2016	All Departments	01/01/2015	07/01/2016	Training and rights establishment for all departments along with other decision-making on the process is ongoing.
Custom Reports for Munis	Technology	7/20/2014	Ongoing	Staff attended Tyler Report Services training online, and has begun developing custom reports.
New Scale Software at Landfill	Technology / Public Works	Complete	Complete	Other than ironing out a few bugs, this project is complete
Test in-house software for migration to new environment	Technology	9/22/2014	2/28/2015	A test environment has been set up in order for Sr. Programmer Analysts to test conversion of Visual Dataflex programs to new environment. Each program and report will need to be edited.
Test in-house software for migration to new	Technology	9/22/2014	2/28/2015	A test environment has been set up in order for Sr.

TECHNOLOGY DEPARTMENT STAFF REPORT
February 2015

environment				Programmer Analysts to test conversion of Visual Dataflex programs to new environment. Each program and report will need to be edited.
Changes to Addresses in Databases for Rockingham, VA	Technology/Commissioner of Revenue/ Public Works	12/19/14	7/1/2015	Changes to allow and prefer Rockingham, VA for County addresses in 22801 and 22802 in Utilities, Personal Property, Treasurer and Real Estate databases.
SharePoint project	Technology/Economic Development	11/5/2014	ON HOLD	
Develop expanded Internet Access and Mobile Device Use policy	Technology	8/1/2014	6/1/2015	In development
ICMA Insights	Technology/Administration	11/19/2014	7/1/2015	Subscription purchased, will begin testing after environment is created and available.
GIS Upgrade/Transition	Technology/GIS/Community Development	1/1/2015	6/30/2015	Reviewing Timmons recommendations

Respectfully submitted,

Terri M. Perry
 Director of Technology

1. Personnel

- A. There is currently 1 employee on light duty due an injury.

2. Prevention Division Activities: Capt. Joe Mullens, Lt. Todd Spitzer, Lt. Karen Will and Wes Shifflett**A. Plan Review**

- 1. Alternative Fire Suppression System - 0
- 2. Building - 0
- 3. Commercial Cooking Suppression - 2
- 4. Emergency Evacuation - 0
- 5. Fire Alarm - 2
- 6. Fire Detection/Alarm - 0
- 7. Fire Protection - 3
- 8. Fire Pump - 0
- 9. Flammable/Combustible Liquid Spray Booth - 0
- 10. Hazardous Materials - 0
- 11. Mechanical - 0
- 12. Private Fire Service Mains & Private Water Tank System - 0
- 13. Rezoning - 0
- 14. Site Plan - 3
- 15. Special Entertainment - 0
- 16. Special Use - 0
- 17. Standpipe – 0
- 18. Plan Review That Has Exceeding Fourteen Day Reaction Time
 - a. All plan review completed within fourteen day reaction time
- 19. Plan Review Fees Generated - \$844.17

B. Consultation

- 1. Building - 4
- 2. Certificate of Occupancy - 0
- 3. Explosives/Fireworks - 0
- 4. Fire Protection - 1
- 5. Open Burning – 0
- 6. Permit – 0
- 7. Site – 2
- 8. Special Use/Rezoning – 0
- 9. Code Research – 0
- 10. Emergency Planning/Evacuation – 0

C. Inspections

- 1. Acceptance Testing – 4
- 2. Assisted Living – 0
- 3. Certificate of Occupancy – 2
- 4. Daycare/Preschool – 1

5. Dry Hydrant – 0
 6. Explosives – 0
 7. Fire Code – 5
 8. Fire Detection/Alarm – 0
 9. Fire Protection – 0
 10. Fireworks – 0
 11. Hazardous Materials – 0
 12. Land Division/Private Lane – 1
 13. Nursing – 0
 14. Open Burning – 0
 15. Private School – 0
 16. Public School – 3
 17. Re-Inspection – 3
 18. Safe School Audit – 1
 19. Tent – 0
 20. Inspection Not Completed/Had to be Rescheduled
 - a. N/A
 21. Inspection Fees Generated -\$110.00
- D. Operational Permits Issued
1. Open Burning – 201
 2. Fireworks
 - a. Sales – 0
 - b. Display – 0
 3. Explosives
 - a. Storage – 0
 - b. Use – 2
 4. Bon Fire – 0
 5. Permit Fees Generated - \$320.00
- E. Incident Responses and Disposition
1. Structure Fires
 - a. Accidental – 8
 - b. Incendiary – 0
 - c. Undetermined – 0
 - d. Under Investigation – 0
 2. Vehicle Fires
 - a. Accidental – 1
 - b. Incendiary – 0
 - c. Undetermined – 0
 - d. Under Investigation – 0

3. Open Burning
 - a. Authorized – 2
 - b. Unauthorized
 - i. Notice of Violation – 2
 - ii. Summons – 0
 4. Bomb Threats – 0
 5. Fireworks Violations – 0
 6. Fire Lane
 - a. Tickets Issued – 0
 - b. Warnings Issued – 0
 7. Explosives – 1
 8. Follow-up Investigation – 0
 - a. Total Number of Hours – 0
- F. Public Education
1. Prevention Programs
 - a. Smoke Detectors Installed – 13
 - b. Smoke Detectors Checked – 0
 - c. Fire Extinguisher Presentations – 1
 - i. Number of Participants – 25
 - ii. Number of Contact Hours – 2
 - d. School Program Presentations – 25
 - i. Number of Participants – 137
 - ii. Number of Contact Hours – 137
 - e. Other Program Presentations – 1
 - i. Number of Participants – Unknown
 - ii. Number of Contact Hours – 4
 - f. Presentation of Education Materials Events – 0
 - i. Number of Participants – 0
 - ii. Number of Contact Hours – 0
 - g. Programs that were unable to be Scheduled/Attended
 - i. None
- G. Training
1. Fire Inspector Related Training
 - a. Number of Participants – 4
 - b. Number of Contact Hours – 3
 2. Fire Investigator Related Training
 - a. Number of Participants – 0
 - b. Number of Contact Hours – 0

- 3. Public Education Related Training
 - a. Number of Participants – 0
 - b. Number of Contact Hours – 0

- H. Fire and Life Safety Division Comments/Notes
 - a. Lt. Will attended the Fire & Life Safety Coalition meeting in Richmond and the TRIAD and Safe Kids meetings locally

3. Training Division: Battalion Captain Joe Morris, Lt. Steve Powell, Lt. Bryan Smith, and Lt. Jolene Powell

- A. Continued Education Training Provided
 - 1. Singers Glen Fire Department EMS CE's
 - 2. Fire training for the month was Vent Enter Search
 - a. Number of Participants – 36
 - 3. Hazmat training for the month was ERG review
 - a. Number of Participants – 36
 - 4. EMS Training for the month was CPR recert
- B. Meetings and Training
 - 1. MTC continuing the year
 - a. First year students – 21
 - b. Second year students – 13
 - 2. Mitigation for Emergency Managers Class
 - a. Number of Participants – 22
 - 3. Held an Officer Training
 - a. Number of Participants - 22
 - 4. Attended MCRC, General PI, and Trauma PI meeting.
- C. Certification Training Provided
 - 1. Fire Academy (FFI, FFII, and Hazmat Ops)
 - a. Number of Students – 24
- D. Other Activities
 - 1. Duty Officer for the week of January 25th through February 1st.
 - 2. Maintenance on Command Unit and Brush Truck.

Respectfully submitted by,

Chief Jeremy C. Holloway



STAFF REPORT
February, 2015

Agenda Item#

1. PERSONNEL

- A. Parks & Recreation: Lindsay Orebaugh resigned on January 20. We are currently hiring for her position, Recreation Technician.

2. RECREATION

A. Recreation:

1. The Parks and Recreation Commission met Thursday, January 22.
2. Albert Long Park received a \$10,000 grant from Merck.
3. The Winter/Spring Brochure came out on January 10. Several trips are already full. We are currently looking for additional mini bus drivers/leaders to assist with the increase of mini bus trips.
4. The After school has 483 enrolled.
5. Kathy spoke with JMU recreation/sports management students on January 30.
6. Trips continue to be successful with many filling up quickly. Upcoming trips include:
 - Leesburg Outlet Shopping & Tea
 - Great American Outdoor Show
 - Melting Pot
 - Charles Town Races
 - The Coach & Horses Tea Room
 - Washington Wizards vs Houston Rockets
 - Washington Capitals vs Carolina Hurricanes
7. Successful Recreation Programs for the month of January with registration numbers are:
 - Bergton Community Center, 9
 - Singers Glen Community Center, 16
 - PDCC paying rentals, 27
 - PDCC non-paying rentals, 54
 - Broadway Wrestling, 24
 - TA Wrestling, 36
 - Boys Basketball 5-6 yr old TA, 24

- Boys Basketball 5-6 yr old Broadway, 17
- Boys Basketball 5-6 yr old Spotswood, 28
- Boys Basketball 7-8 yr old TA, 63
- Boys Basketball 7-8 yr old Broadway, 35
- Boys Basketball 7-8 yr old Spotswood, 49
- Boys Basketball 9-10 yr old TA, 43
- Boys Basketball 9-10 yr old Broadway, 35
- Boys Basketball 9-10 yr old Spotswood, 20
- Boys Basketball 11-13 yr old TA, 38
- Boys Basketball 11-13 yr old Broadway, 32
- Boys Basketball 11-13 yr old Spotswood, 24
- Boys Basketball 14-18 yr old TA, 19
- Boys Basketball 14-18 yr old Broadway, 14
- Boys Basketball 14-18 yr old Spotswood, 9
- Hip Hop Dance, 7
- Learn to Skate, 4
- Android for Beginners, 4
- Android for Intermediate, 3
- College Admissions, 4
- Essential Oils Winter, 4
- Iphone, 3
- Ukulele, 2

8. The month of January staff has been busy with registrations as the brochure came out earlier this month. We are hiring for a new Recreation Technician that will oversee our trips, special events, senior programs and general recreation programs. The boys basketball program has been very successful and should conclude at the end of February. Staff is already working on summer programs, trips and camps.

Respectfully submitted,
Kathy McQuain
Director of Parks & Recreation

1. Personnel**A. All positions filled**

Director
Administrative Assistant
Senior Pretrial Officer
Pretrial Officer (two full-time)
Probation Officer (three full-time/one part-time)
Litter Control Supervisor (part-time)
CIT Coordinator

2. Litter Control Program**A. Bags Collected for January 2015 – 601**

Roads/areas cleaned: Blose Rd, Naked Creek Rd, Red Brush Rd, Old Spotswood Trl, Island Ford Rd, 340, Bergton Rd, 259W, North Mt. Rd, Bowman Orchard Rd, Andrick Mill Rd, Stroop Town Rd, 42N, Kratzer Rd, Spar Mine Rd, Evergreen Valley Rd, 211, 11N, Long Pump Rd, Administration Area, Landfill

3. Community Corrections**A. Probation**

1) Caseload for December 2014
Misdemeanor caseload – 443
Felony caseload – 11

B. Pretrial

1) Caseload for December 2014
Misdemeanor caseload – 58
Felony caseload – 161

4. CIT – Crisis Intervention Team

- A. The CIT Taskforce continues to meet on a monthly basis.
- B. The Community MH meeting group formed a subcommittee to discuss the possibilities/solutions for an assessment site. A group is scheduled to visit an assessment center at Riverside Doctor's Hospital in Williamsburg on February 13, 2015.

5. RE-Entry Council

- A. The re-entry council meets on a quarterly basis. The sub-committees meet once a month to discuss ways to integrate offenders back into our community.

6. Community Criminal Justice Board

The CCJB Alternative Work Group met on February 3, 2015. The group discussed what areas to focus on and to come up with a plan to move forward. The two main topics included data collection and a Day Reporting Center in our community.



Community Development Special Use Permit Report SUP14-293

Meeting Date: FEBRUARY 11, 2015

Applicant	WILMA L. MILLER
Mailing Address	2906 PIN OAK DRIVE, HARRISONBURG 22802
Property Address	SAME
Phone #/Contact	564-2933/ WILMA MILLER
Tax Map Id	107B1-(18)-120
Zoning	R2
Requested Use	IN-HOME CHILD DAYCARE
Location	WEST SIDE OF PIN OAK DRIVE ACROSS FROM WILD CHERRY LANE
Acreage in parcel	.334 ACRE
Acreage in request	SAME
Election District	2
Comprehensive Plan	Community Residential

Board of Supervisors

PLACING CONDITIONS ON THE REQUEST IS NEITHER A RECOMMENDATION FOR APPROVAL OR FOR DENIAL. IT IS SIMPLY STATING THAT IF APPROVED, THESE ARE THE MINIMUM CONDITIONS THAT SHOULD BE PLACED ON THE PERMIT. IF APPROVED, THE BOARD OF SUPERVISORS MAY CHANGE THESE CONDITIONS OR ADD NEW CONDITIONS AS DEEMED NECESSARY.

If the request is approved by the Board, as a minimum the following conditions should apply:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. This use shall be limited to no more than 12 children.
3. This use shall be regulated as a Family Day Home under the Virginia Department of Social Services. A copy of the permit from Social Services shall be presented to the Zoning Administrator for inclusion in applicant's file.
4. Applicant shall meet Fire Prevention Code requirements for inspections through Fire and Rescue.
5. Applicant shall meet the Health Department's requirements regarding the serving of food. Applicant shall submit to the Zoning Administrator written correspondence for inclusion in file regarding Health Department requirements.
6. Applicant shall meet VDOT's requirements regarding entrance upgrades. A copy of said permit shall be submitted to the Zoning Administrator for inclusion in applicant's file.

GENERAL INFORMATION

SUBMISSION JUSTIFICATION:

Table 17-606 allows for special use permit application for child daycare in the R-2 zoning district with the supplemental standard that it shall be provided within the primary residence of a provider or a client.

BACKGROUND

Applicant has been keeping children in her home but has reached the number where Social Services is involved. Social Services sent her to the County to determine the requirements of the County and to obtain signature by the Zoning Administrator prior to Social Service issuing a license. That was when it was determined that she wished to keep enough children to also need approval from the County.

EXISTING SPECIAL CONDITIONS:

None

Adjoining Properties and Special Uses

Direction From Site	Zoning	Request	Decision
North	R-2	None	
East	R-2	None	
South	R-2	None	
West	R-2	None	

COMPREHENSIVE PLAN

According to the Comprehensive Plan, this property is in Community Residential.

ZONING AND EXISTING LAND USE**Adjoining Properties and Uses**

Direction From Site	Zoning	Existing Land Use
North	R-2	Residential lot with single-family dwelling
East	R-2	Residential lot with single-family dwelling
South	R-2	Residential lot with single-family dwelling
West	R-2	Residential lot with single-family dwelling

STAFF AND AGENCY ANALYSIS**UTILITIES**Health Department

The applicant should contact the local health department to determine if a food establishment permit will be required (this depends on whether meals are to be provided; many daycares offer prepackaged snacks only). If a food permit is not

required, the local health department typically only inspects daycare facilities upon request of Social Services.

Public Works

The property is currently served by County sewer. The existing sewer connection should be adequate for the proposed use. No upgrades are required.

ENVIRONMENTAL

NRCS - Soils

According to the soils studies, the soils are Endcav silt loam with high shrink-swell potential.

Zoning Administrator - Floodplain

According to FEMA maps, the property is not located within the 100-year floodplain.

PUBLIC FACILITIES

Emergency Services

The property is in the response area of Hose Company #4 Port Republic Road sub-station and the Harrisonburg Rescue Squad.

Emergency Services has no concerns with the request other than they meet the requirements for inspection within the Rockingham County Fire Prevention Code if required for licensure through the Commonwealth.

Building Official

The proposed use is permissible within a dwelling provided the applicant is properly regulated as a "Family Day Home" by the Virginia Department of Social Services.

TRANSPORTATION

VDOT – Road Conditions

The existing private entrance serving the site is adequate to serve as a low volume commercial entrance. A no-fee permit will be required to upgrade the existing entrance to a low volume commercial entrance. Contact the VDOT Harrisonburg Residency for Land Use Permit information and application.

VDOT – Traffic Impact Analysis

N/A

SUMMARY

Considerations:

1. Applicant wishes to keep up to 12 children in her home.

2. Applicant is required to be licensed by Social Services. Prior to that licensing, applicant is required to receive approval from the County.
3. VDOT shall require the entrance to be brought up to low volume commercial. A copy of that permit shall be submitted to the Zoning Administrator for inclusion in the file.
4. Applicant will have to meet the Fire Prevention Code requirements with regards to inspections.
5. If meals are served, applicant shall have to meet Health Department requirements.
6. Public Works has no issues with the use as there is adequate sewer service available.
7. Applicant will need to provide the Zoning Administrator a copy of the State license for inclusion in her file.
8. According to the County Code, in granting a special use permit, the Board should find the following:
 - That the use is compatible with surrounding uses,
 - Is not detrimental to the character of adjacent land,
 - Is consistent with the intent of this chapter, and
 - Is in the public interest.

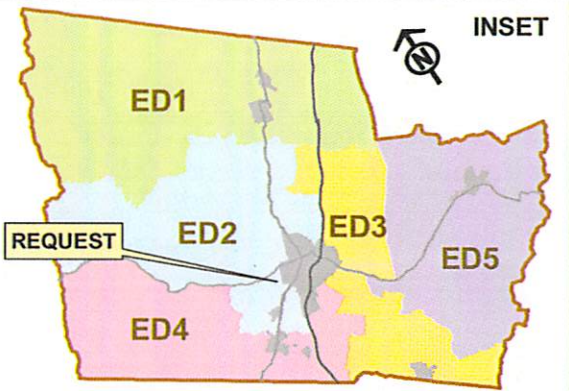
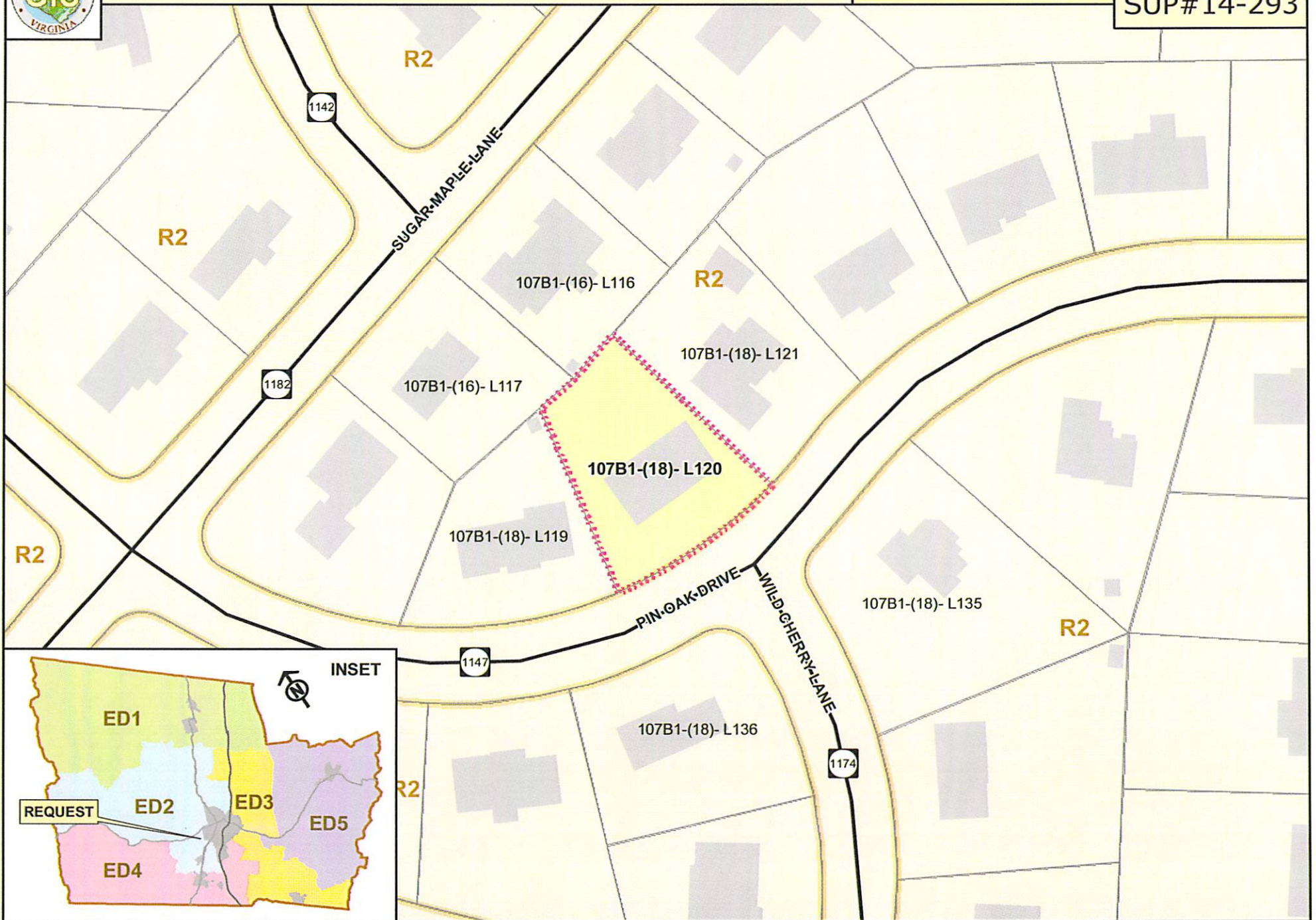


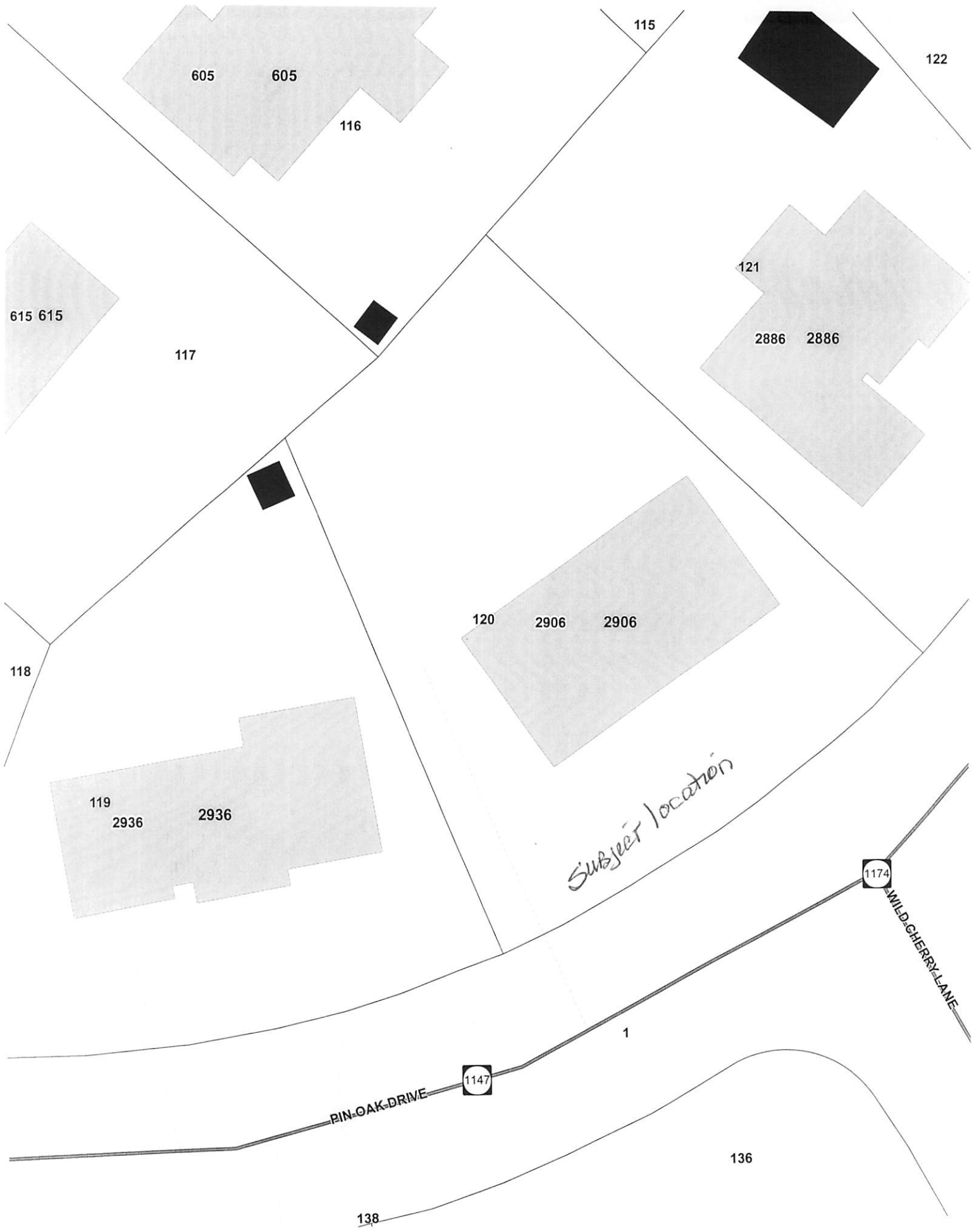
Wilma L Miller Special Use Permit Request

2/11/2015



SUP#14-293





605

605

116

115

122

615 615

117

121

2886

2886

118

120

2906

2906

119

2936

2936

Subject location

1174

WILD-CHERRY-LANE

1

1147

PIN-OAK DRIVE

136

138



Community Development Special Use Permit Report SUP14-300

Meeting Date: FEBRUARY 11, 2015

Applicant	GLENDON & MELISSA WENGER
Mailing Address	134 MUDDY CREEK ROAD, HARRISONBURG 22802
Property Address	SAME
Phone #/Contact	540-867-5146/HOME; 908-0379/MR. WENGER
Tax Map Id	91-(A)-94
Zoning	A1 AF6
Requested Use	MEAT PROCESSING FACILITY
Location	EAST SIDE OF MUDDY CREEK ROAD APPROXIMATELY 700' NORTH OF RAWLEY PIKE
Acreage in parcel	59.348
Acreage in request	not given
Election District	2
Comprehensive Plan	AGRICULTURAL RESERVE

Board of Supervisors

PLACING CONDITIONS ON THE REQUEST IS NEITHER A RECOMMENDATION FOR APPROVAL OR FOR DENIAL. IT IS SIMPLY STATING THAT IF APPROVED, THESE ARE THE MINIMUM CONDITIONS THAT SHOULD BE PLACED ON THE PERMIT. IF APPROVED, THE BOARD OF SUPERVISORS MAY CHANGE THESE CONDITIONS OR ADD NEW CONDITIONS AS DEEMED NECESSARY.

If the request is approved by the Board, as a minimum the following conditions should apply:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. Supplemental standards for a meat processing facility in the agricultural zoning district shall be met.
3. Applicant shall meet all Health Department regulations regarding sewage disposal approval for this business. A copy of the permit shall be submitted to the Zoning Administrator to become a part of the applicant's file.
4. All VDACS and DEQ requirements shall be met.
5. This permit is contingent upon a site plan being submitted to and approved by the County. No work shall be done on the property and the business shall not begin operation until such time as the site plan is approved.
6. Any on-premise advertising sign associated with this business shall comply with the Rockingham County Code.
7. There shall be no off-premise signs permitted unless all County and State regulations are met.
8. Parking shall comply with the Rockingham County Code.

GENERAL INFORMATION

SUBMISSION JUSTIFICATION:

Table 17-606 allows for special use permit application for meat processing in the A-1 zoning district with the following supplemental standards:

- The facility shall not exceed two thousand (2,000) square feet of enclosed work space, excluding refrigeration, storage, and holding pens.
- All holding pens shall be completely under roof and screened from view from public streets and adjoining properties.
- All loading and unloading areas for animals shall be screened from adjoining properties and from public streets.
- Any structure or loading or unloading area associated with the use shall be located at least fifty (50) feet from any property line, and three hundred (300) feet from any existing dwelling.

The applicant stated that he would not do any slaughtering -- only processing. However, he did not stipulate in his application that there would not be slaughtering. Therefore, unless the Board places a condition on the permit, if approved, stating that this is limited only to processing and no slaughtering, the permit would allow both slaughtering and processing.

BACKGROUND

The property is owned by Ethel Wenger who signed the application.

A special use permit was approved for a residence involving a division of land on this property in 1995.

This property is located in the Western Rockingham Agricultural and Forestal which does allow this type of business.

EXISTING SPECIAL CONDITIONS:

None

Adjoining Properties and Special Uses

Direction From Site	Zoning	Request	Decision
North	A-1	Farm Machinery Repair Shop	Approved 10/8/08
East	A-1	Single-family dwelling	Approved 10/23/85
South	RV	None	
West	A-2	None	

COMPREHENSIVE PLAN

According to the Comprehensive Plan, this property is in agricultural reserve.

ZONING AND EXISTING LAND USE

Adjoining Properties and Uses

Direction From Site	Zoning	Existing Land Use
North	A-1	Home site, tillable, pasture, wooded
East	A-1	Home site, tillable, pasture, wooded
South	RV	Small lots with home sites
West	A-2	Tillable, pasture

STAFF AND AGENCY ANALYSIS

UTILITIES

Health Department

The applicant was advised to contact a private sector soil evaluator/designer and to submit a package to the local health department so that a sewage disposal system can be permitted to accommodate the business.

ENVIRONMENTAL

NRCS - Soils

According to the soils studies, there are two soil types in the area of the proposed business. Both soil types are Frederick Lodi with differing percent slopes. The shrink-swell potential of both types of soil is moderate.

Zoning Administrator - Floodplain

According to FEMA maps, a portion of the property is in the 100-year floodplain. However, according to the maps, that is on the opposite side of Muddy Creek Road and not at the proposed business site.

PUBLIC FACILITIES

Emergency Services

The property is in the response area of the Clover Hill Volunteer Fire & Rescue Squad. Emergency Services has no concerns with this request.

Building Official

Proposed structure qualifies as a Farm Building and is exempt from building code requirements in accordance with the Virginia Uniform Statewide Building Code.

TRANSPORTATION

VDOT – Road Conditions

The existing entrance currently meets the standards for a low volume commercial entrance and is adequate to serve the additional use of meat processing facility.

VDOT – Traffic Impact Analysis

N/A

SUMMARY

Considerations:

1. This request is for a meat processing facility in the A-1 zoning district.
2. Applicant said this started out as processing for his family and friends and other people began asking him to do work for them. He wishes to be able to accommodate other people by either processing their meat or allowing them to use his facilities to do it themselves. He would like to be able to recoup some of his costs by charging.
3. This property is in the Western Rockingham Agricultural and Forestal District which does allow this type of business.
4. VDOT stated that the existing entrance is adequate for the proposed use.
5. This is considered a farm building under the Virginia Uniform Statewide Building Code. A farm building permit shall be obtained. There are no inspections required.
6. The supplemental standards for meat processing in the agricultural districts are as follows:
 - The facility shall not exceed two thousand (2,000) square feet of enclosed work space, excluding refrigeration, storage, and holding pens.
 - All holding pens shall be completely under roof and screened from view from public streets and adjoining properties.
 - All loading and unloading areas for animals shall be screened from adjoining properties and from public streets.
 - Any structure or loading or unloading area associated with the use shall be located at least fifty (50) feet from any property line, and three hundred (300) feet from any existing dwelling.
7. The applicant stated that he would not do any slaughtering -- only processing. However, he did not stipulate in his application that there would not be slaughtering. Therefore, unless the Board places a condition on the permit, if approved, stating that

this is limited only to processing and no slaughtering, the permit would allow both slaughtering and processing. The Board may want to consider that condition as Health Department and VDOT regulations may be different if slaughtering is involved.

7. All VDACS and DEQ regulations would have to be met.

8. Septic approval shall be obtained from the health Department.

9. According to the County Code, in granting a special use permit, the Board should find the following:

- That the use is compatible with surrounding uses,
- Is not detrimental to the character of adjacent land,
- Is consistent with the intent of this chapter, and
- Is in the public interest.

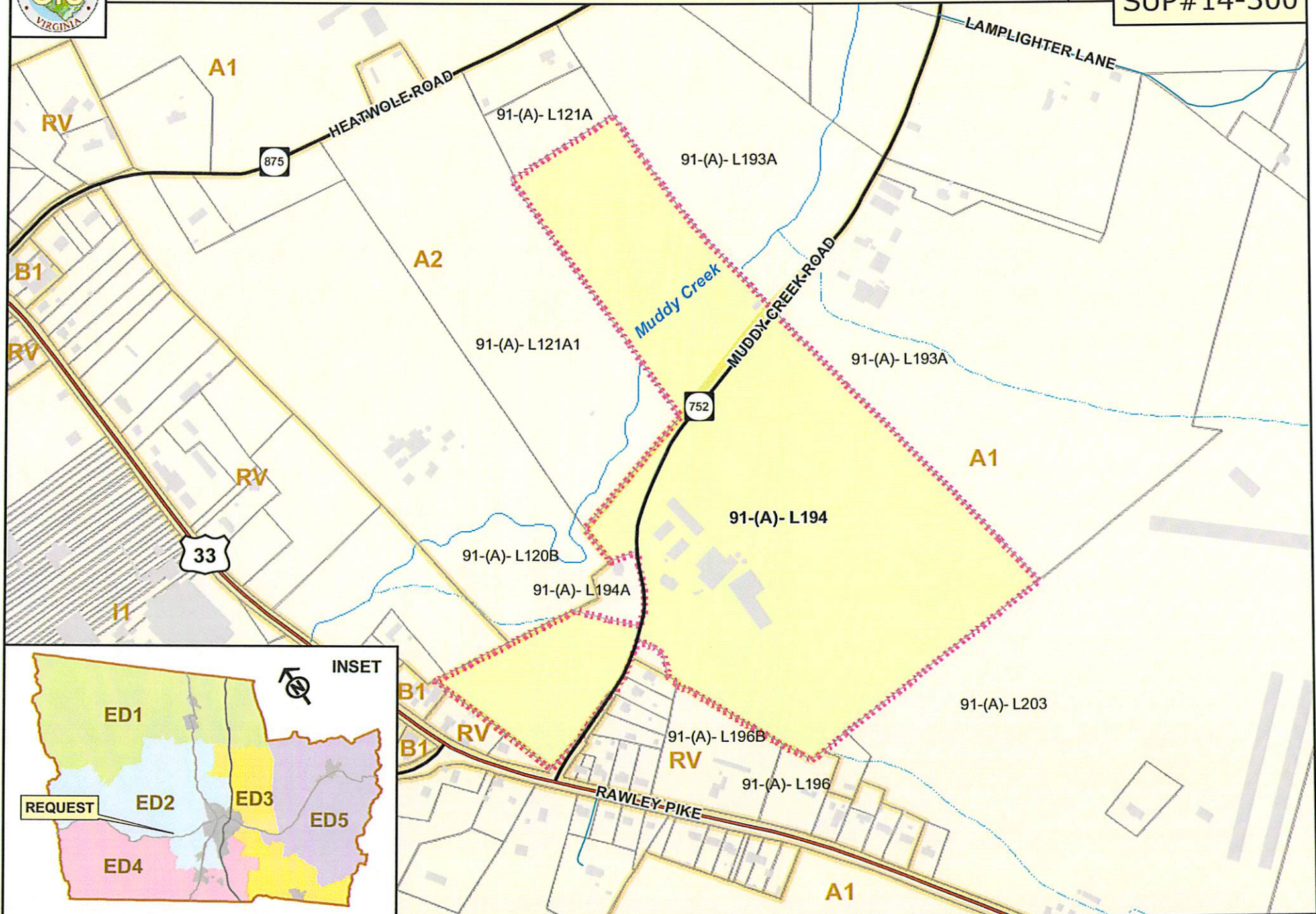


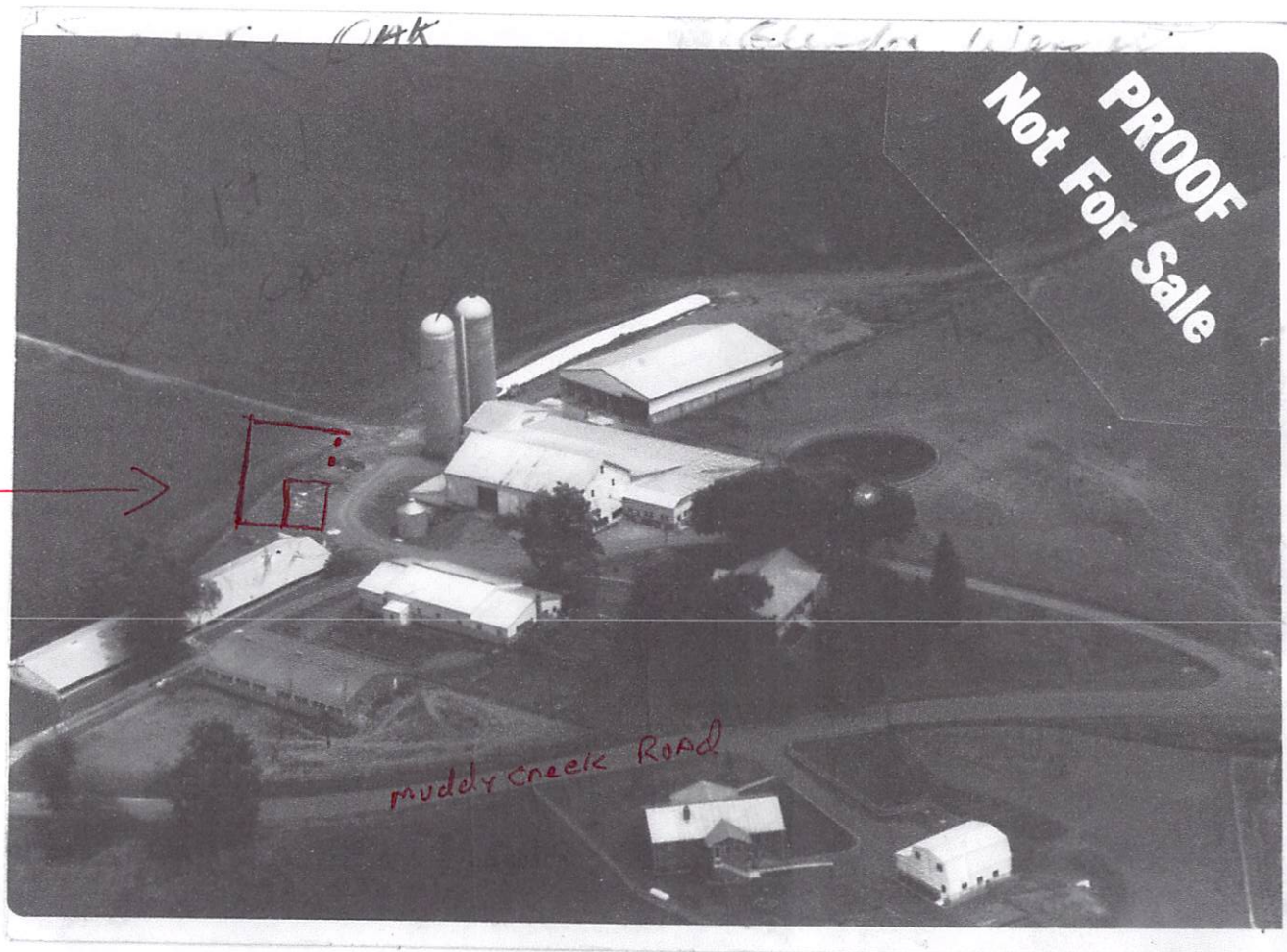
Glendon & Melissa Wenger Special Use Permit Request



2/11/2015

SUP#14-300





Proposed
Bids

muddy creek Road



Community Development Special Use Permit Report SUP14-305

Meeting Date: FEBRUARY 11, 2015

Applicant	LINDALE MENNONITE CHURCH
Mailing Address	6255 JESSE BENNETT WAY, LINVILLE 22834
Property Address	SAME
Phone #/Contact	833-5171 – church number Contact person – Devon Anders – 578-1262
Tax Map Id	79-(A)-86 (PROPOSED ADJOINING TRANSFER TO 78-(A)-84)
Zoning	A-1
Requested Use	CEMETERY EXPANSION
Location	EAST SIDE OF HARPINE HIGHWAY APPROXIMATEY 650' NORTH OF SHAVER MILL ROAD
Acreage in parcel	71.036 WITH 8.7 ACRES ON EAST SIDE OF HARPINE HIGHWAY
Acreage in request	1.5 ACRES
Election District	2
Comprehensive Plan	AGRICULTURAL RESERVE

Board of Supervisors

PLACING CONDITIONS ON THE REQUEST IS NEITHER A RECOMMENDATION FOR APPROVAL OR FOR DENIAL. IT IS SIMPLY STATING THAT IF APPROVED, THESE ARE THE MINIMUM CONDITIONS THAT SHOULD BE PLACED ON THE PERMIT. IF APPROVED, THE BOARD OF SUPERVISORS MAY CHANGE THESE CONDITIONS OR ADD NEW CONDITIONS AS DEEMED NECESSARY.

If the request is approved by the Board, as a minimum the following conditions should apply:

1. Use shall be located in substantial accordance to plot plan submitted with the application.
2. Applicant shall meet all Health Department regulations pertaining to setbacks from private water supplies.
3. The land involved in this request shall be exempt from the two-year period to be put into use. However, the adjoining land transfer shall be approved and recorded within that two-year period or this special use permit shall be void.

GENERAL INFORMATION

SUBMISSION JUSTIFICATION:

Table 17-606 allows for special use permit application for cemeteries in the A-1 zoning district with the following stipulation:

In the A-1, RR-1, R-1, R-2, R-3, PSF, and PG zoning districts, a cemetery shall be either a family cemetery or shall be a cemetery accessory to a church or other place of worship and shall be located on the same parcel as the church or other place of worship, or on an adjoining parcel.

BACKGROUND

Lindale Mennonite church obtained land from this same parcel in 2002 for an expansion to the cemetery. At that time, cemeteries were permitted uses in agricultural zoning if they were on the same parcel as the church.

EXISTING SPECIAL CONDITIONS:

None

Adjoining Properties and Special Uses

Direction From Site	Zoning	Request	Decision
North	A-1	None	
East	A-2	None	
South	A-2	Day care center (on the parcel that this land will be transferred to)	Approved – 9/11/02
West	A-1	Poultry house Feed sales	Approved 11/29/76 Approved 4/12/95

COMPREHENSIVE PLAN

According to the Comprehensive Plan, this property is in agricultural reserve.

ZONING AND EXISTING LAND USE**Adjoining Properties and Uses**

Direction From Site	Zoning	Existing Land Use
North	A-1	Tillable, pasture
East	A-2 A-2	Pasture Small lot with home site
South	A-2	Church (the parcel this land will be transferred to)
West	A-1	Tillable, pasture

STAFF AND AGENCY ANALYSIS**UTILITIES**Health Department

The local Health Department would advise the applicant to maintain setback distances to private water supplies. The local Health Department typically maintains a 100' setback to a cemetery when permitting a private well.

ENVIRONMENTAL

NRCS - Soils

According to the soils studies, the soils are Chilhowie-Edom silty clay loams with moderate to high shrink-swell potential.

Zoning Administrator - Floodplain

According to FEMA maps, the property is not located in the 100-year floodplain.

PUBLIC FACILITIES

Emergency Services

The property is in the response area of Hose Company #4 and the Harrisonburg Rescue Squad. Emergency Services has no concerns with this request.

Building Official

No requirements provided no structures that require building permits are proposed to be constructed.

TRANSPORTATION

VDOT – Road Conditions

The existing church/cemetery is served by two commercial entrances that are adequate to serve the additional cemetery area. No additional entrances will be permitted.

VDOT – Traffic Impact Analysis

N/A

SUMMARY

Considerations:

1. This is for an expansion of an existing cemetery at Lindale Mennonite Church.
2. In the A-1 zoning districts, a cemetery shall be either a family cemetery or shall be a cemetery accessory to a church or other place of worship and shall be located on the same parcel as the church or other place of worship, or on an adjoining parcel.
3. If approved, there will be an adjoining land transfer from the tax parcel associated with this request to the church property.
4. While the applicant will be exempted from putting this area into use within two years if approved, the land division would have to be made within that two-year period.
5. Health Department requires setback distance of 100' to any private water source.

6. According to the County Code, in granting a special use permit, the Board should find the following:

- That the use is compatible with surrounding uses,
- Is not detrimental to the character of adjacent land,
- Is consistent with the intent of this chapter, and
- Is in the public interest.

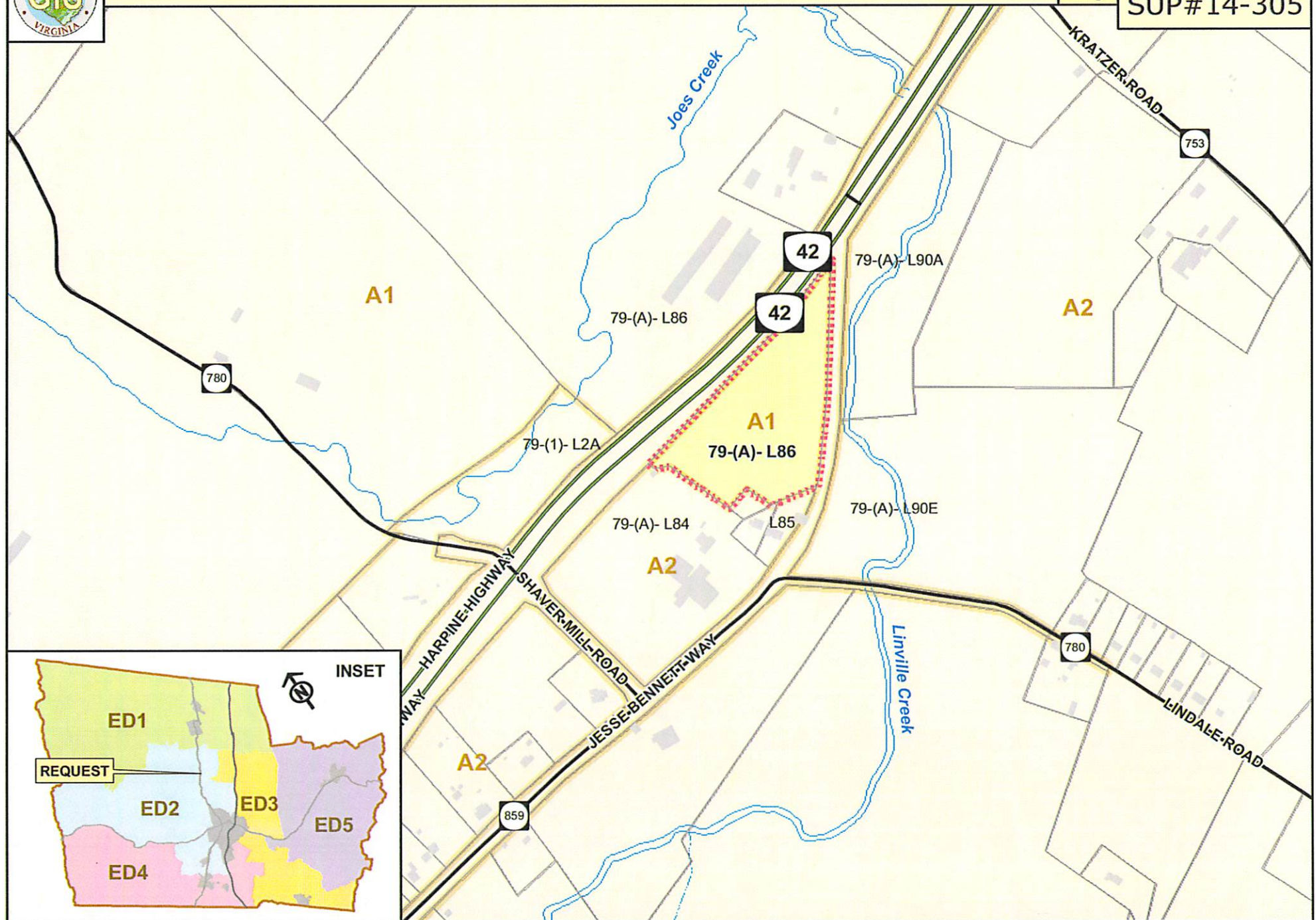


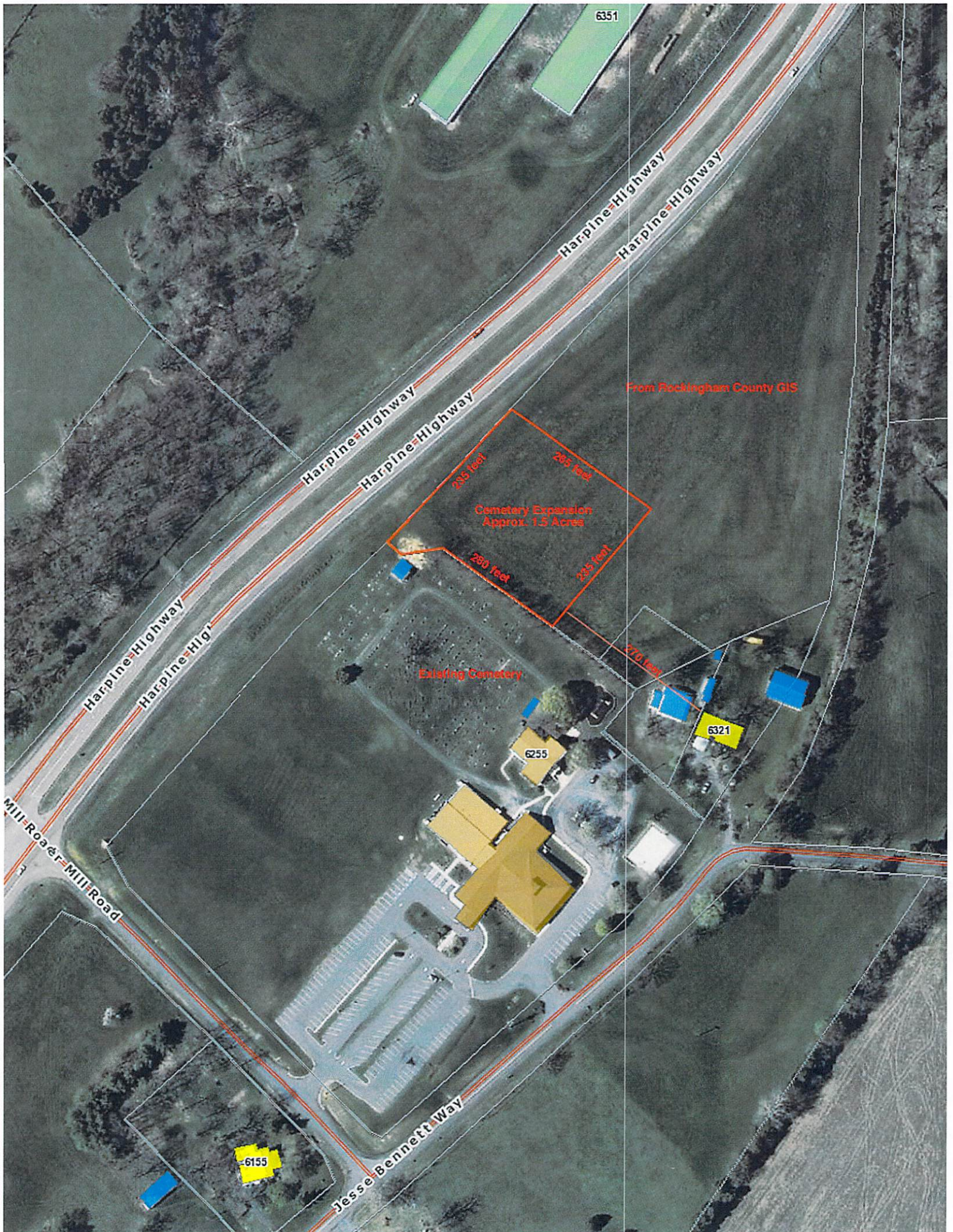
Lindale Mennonite Church Special Use Permit Request



2/11/2015

SUP#14-305





6351

From Rockingham County GIS

Harpine Highway
Harpine Highway
Harpine Highway
Harpine Highway

235 feet
265 feet
280 feet
245 feet
Cemetery Expansion
Approx. 1.5 Acres

Existing Cemetery

270 feet

6255

6321

Mill Road
Mill Road

6155

Jesse Bennett Way